

# Cuddington Parish Council

## Minutes of the statutory meeting of the Council for the Parish of Cuddington held on Monday 21<sup>st</sup> June 2021 at the Village Hall, Norley Road, Cuddington, at 7.15pm.

**PRESENT:** – Cllr Brooks, Cllr Chrimes OBE (Chairman), Cllr Crist, Cllr Hill, Cllr Kerrigan, Cllr Phillips, Cllr Latham Cllr Maddock, Cllr Ruchat and Cllr Walter.

Also, present was CWaC Cllr's Edwards, Fifield and Williams, Clerk to the Council - Julie Chrimes and one member of the public who went on to co-opted to the Council.

Following the Annual Assembly, the meeting commenced at 7.20pm.

17. **Apologies:** There were none.
18. **Declaration of Interest and submission of register of interests.** Cllr Chrimes declared an interest in Employee Pensions, due to her relationship with the Clerk to the Council.
19. **Public Airtime.** There were no members of the public present.
20. **Vacancy by Co-option.** The Clerk reported that Mrs Jill Walter had contacted the Council to express an interest in the vacancy. It was proposed by Cllr Hill and seconded by Cllr Brooks and **RESOLVED** that Mrs Jill Walter be co-opted as a member of the Council for Cuddington Ward, and duly completed her declaration of acceptance of office.
21. **Minutes.** It was proposed by Cllr Hill, seconded by Cllr Crist and **RESOLVED**, that the Chairman signs the minutes of the Annual meeting held on 21<sup>st</sup> May 2021 as a true and correct record.

- 22. Matters arising.** The clerk reported that following concerns raised by residents of Ash Road, the leaning fence will be removed by Jones Homes after the nesting season.

It was noted that the grass cutting maintenance has now been added to the lease between Cuddington Parish Council and Cheshire West and Cheshire Council for the Jubilee Play area - Boundary Lane Green on May 28<sup>th</sup>, 2021. The Council thanked Cllr Williams.

- 23. Planning Applications.** Cllr Latham gave an update on planning applications considered in May and June 2021, as summarized in the planning documents circulated to all Councillors.
- b) To receive public representations: There were none.
  - c) Planning applications. There was none considered at the meeting.
  - d) Cllr Latham gave an update on CWaC decisions.

- 24. CWaC Councillor's update.** Cllr Fifield reported on the proposed changes in relation to the Boundary Commission, culvert works at Mill Lane and enforcement issues on Forest Road. The Waste strategy consultation will be considered by full CWaC Council on 15<sup>th</sup> July. Issues with grass cutting have been relayed to CWaC.
- Cllr Edwards reported she had received a positive response from members of the public about the reopening of the public footpath alongside Sandiway Golf Club and advised that it is a lengthy process. In relation the 20-mph limit on Delamere Park a consultation with residents will be carried out.

**25. Accounts & Payments.**

- a) **Expenditure and Income Statements.** Proposed by Cllr Brooks and seconded by Cllr Hill and **RESOLVED** that the expenditure and income statements are accepted as a true record.
- b) **Approve payments.** Proposed by Cllr Brooks and seconded by Cllr Hill and **RESOLVED** that the following payments totalling £7015.78, are paid by either standing order, direct debit, bank transfer, cheque or under delegated authority for June 2021 be approved and noted.

		<b>Total</b>	
	BBF	£123,357.22	
Payments authorised:	May-21	£26,290.18	£97,067.04

### Receipts

Barclays Bank Interest 8/3 to 6/6/21		£1.77	
CWaC members funding approval for Litter Picking equipment		£1,000.00	<b>£98,068.81</b>

Barclays Community Account - 30708852		£5,576.23	
Barclays Business Premium Account - 80344400		£70,731.10	
NS & Inv. Account - 138 073 109		£19,467.08	£95,774.41

Cq No:	To whom paid	Particulars of payment	Statutory Provision	Inv. No.	Amount
Bacs	Employee	Salary - June 2021	(LGA1972, s112)	24	£2,149.40
Bacs	Employee	Reimbursement TP & Internet June 2021	(LGA1972, s112)	25	£35.00
Bacs	NEST Pensions	Employer & Employee Cont. 06 June - 05 July 2021	(PHA 1875 s,164)	26	£183.66
Bacs	Graphish	Printing of the Round Tower in Colour - July 2021	(LGA 1972,s142)	27	£170.00
Bacs	Clean Safe Environments	Village Maintenance - Service Level Agreement (SLA 2)	(PHA 1875 s,164)	28	£641.66
Bacs	Northwich Town Council	Grass Cutting at Boundary Lane Green (SLA 3)	(PHA 1875 s,164)	29	£235.20
Bacs	Mr David Frith	Internal Audit ending 31st March 2021	(LGA 1972 – Sec 133)	30	£192.00
Bacs	HM Customs & Revenue	PAYE & NIC contributions months 1,2,&3	(LGA1972, s133)	31	£2,583.41
Bacs	Michael's Garden & Landscaping	Village Maintenance - Service Level Agreement (SLA 1)	(PHA 1875 s,164)	32	£165.00
Bacs	Graphish	A5 Flyers - Save our Surgery	(LGA 1972,s142)	33	£110.00
Bacs	Cllr P Chrimes OBE	Chairman's Allowance	(LGA1972 s,15(5))	34	£250.00
Bacs	CSPFFA Ltd	Room Hire	(LGA 1972, s111)	35	£12.00
Bacs	Viking Direct	Office Products (including Ink Toner x 3)	(LGA 1972, s111)	36	£288.45
					<b><u>£7,015.78</u></b>

**26. Audit for financial Year 2020/2021.**

**a)** It was proposed by Cllr Maddock seconded by Cllr Latham and **RESOLVED** that; the Council approve the Annual Governance Statement for 2020/2021.

**b)** It was proposed by Cllr Maddock, seconded by Cllr Latham and **RESOLVED** that; the Council approve the Accounting Statements for 2020/2021. The Clerk and Chairman duly signed them in the presence of the Council.

**c)** The internal auditors report was received and noted.

**d)** The dates of the period for the exercise of public rights were received and noted by the council.

**27. Clerk's report.** CWaC Ward members funding application for litter picking equipment has been approved and money has been deposited into the parish council's accounts.

The Clerk advised members of a 99-year lease between Cuddington Parish Council and the Wilbraham Estate in relation to the Bowling Green on Norley Road, it is due to expire on 6<sup>th</sup> May 2034.

The Bowling Club have contacted the Council to request that the lease is renewed or extended so that they may apply for funding to enhance the Bowling Green and buildings. The Clerk report to the Council that a similar thing happened with the Tennis Club recently. Currently the clerk is liaising with the agents, Strutt Parker in Chester.

Scottish Power have contacted the Council to advise that they will be cutting back trees that are interfering with overhead cables from Weaverham Road car park to Norley Road.

The Clerk reminded members of a joint meeting with the Trustees of the Playing Fields (CSPPFA Ltd) the first since 8<sup>th</sup> October 2019, due to covid restrictions. *Subsequent to the meeting this was cancelled due to the high levels of covid cases being reported in Cheshire.*

Council noted correspondence in relation to the proposed Boundary Commission changes. If they are made into law then Cuddington, Sandiway and Delamere Park Ward will fall into the new Northwich Constituency.

The consultation on this round of proposals is open until 02/08/2021.

The clerk reported on a temporary road closure to enable culvert repair work at Cuddington Lane, it shall come into force on 18<sup>th</sup> June and will be in force for a maximum of 21 days.

**28. Webmaster.** Cllr Ruchat advised members of the Council that he helps the group sort out technical/server issues, where as Russell Smith carries out the day to day running of the website and advised the meeting that it takes Russell about 2 hours a week to do.

It was noted that other members of the group are Mr Faulkner, Mrs Thompson, and Mr Wren.

The chairman reported that any parish council items must be issued by the clerk before displaying on the website, as per data protection policy and the press and media policy.

- 29. Community events.** It was **RESOLVED** to form an event working party group to assist the Clerk when Council events are being held. It was **RESOLVED** that, Cllr's Crist, Hill, Maddock and Walter formulate the members group.
- 30. Exclusion of Press & Public.** It was **RESOLVED** that the Press and Public be excluded from the meeting during consideration of the item in Part 2 of the agenda, as it involves the likely disclosure of exempt information relating to the financial or business affairs of any particular person (including the Authority holding the information) as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (amended).
- 31. Employees' Pension.** It was proposed by Cllr Kerrigan seconded by Cllr Crist and **RESOLVED** that, the finance committee look into ways of funding pensions for Council employee's at their next meeting scheduled for 28<sup>th</sup> June 2021.

*Noted: Cllr's Latham and Phillips left the meeting during the above item.*

- 32. Flea Moss Pit.** It was **RESOLVED** to advertise the land for sale in the Northwich Guardian and obtain quotations from Estate and Land agents, to sell the land, as per Section 127 of the Local Government Act 1972.
- 33. Ravensclough Waste.** It was **RESOLVED** to proceed with the adverse possession application, excluding the road.

It was further **RESOLVED** to reply to the Chairman of the Waste Lane resident's association advising him that during a recent site visit with a public rights of way officer from Cheshire West and Chester Council to assess the state of the culverts, it was confirmed that they were in a satisfactory condition. The Parish Council confirmed that they will not be carrying out any maintenance on either culvert.

There being no further business the meeting closed at 9.50pm.

Date.....

Signed..... Chairman