

Cuddington Parish Council

Minutes of the Annual meeting of the Council for the Parish of Cuddington
held on Monday 20th May 2019 at the Village Hall,
Norley Road, Cuddington, at 7.15pm.

PRESENT:– Cllr Brooks, Cllr Chrimes (Chairman), Cllr Crist, Cllr Evans, Cllr Kerrigan, Cllr Latham, Cllr Maddock, Cllr Ruchat and Cllr Vincent.

Also present was CWaC Cllr's Fifield and Edwards, Clerk to the Council - Julie Chrimes and 9 members of the public.

The meeting commenced at 7.15pm.

- 1. Election of Chairman.** It was **RESOLVED** that, Cllr Pat Chrimes is appointed Chairman for the ensuing year.
- 2. Signing of declaration.** Cllr Pat Chrimes duly signed the Chairman's acceptance of office.
- 3. Councillor co option.** It was noted that the time was approaching 19.15hrs and the 7th candidate who contacted the Council to say that she was interested failed to attend the meeting.
It was **RESOLVED** that Mr Alan Latham and Mr David Ruchat be co-opted as members of the Council for Delamere Park Ward, and they completed their declaration of acceptance of office.
It was **RESOLVED** that Mrs Eileen Kerrigan, Mr Francis Evans and Mrs Wendy Maddock be co-opted as members of the Council for Sandiway Ward and they also completed their declaration of acceptance of office.
- 4. Adoption of Code of Conduct.** It was proposed by Cllr Brooks and seconded by Cllr Vincent that, the Council adopts the Code of Conduct for Members adopted by Cheshire West and Chester Council on 26 July 2012 and as Cuddington Parish Council's code of conduct under section 27(2) and 27(3) of the Localism Act 2011.
- 5. Election of Vice Chairman.** It was **RESOLVED that**, Cllr Brooks is appointed Vice Chairman for the ensuing year.
- 6. Apologies:** Apologies were received and noted for Cllr Jones who was working.
- 7. Declaration of Interest and submission of register of interests.** There were no declarations of Interest. The Clerk advised the meeting that Register of Interest forms must be return to the clerk within 28 days.

8. **Standing Orders & Financial Standing Orders.** It was proposed by Cllr Kerrigan and seconded by Cllr Maddock and **RESOLVED** that, the Council adopt Cuddington Parish Council's Standing Orders and Cuddington Parish Council's Financial Standing Orders.
9. **Public Airtime.** Residents attend the meeting to raise concerns about the planning application 19/00124/FUL, 66 Bed Care Home. They urged the parish council to prepare their material for any committee hearing or appeal. Council agreed that this would be an important test of the made Neighbourhood Plan which could have wider implications than just this application.

A report on anti social behaviour and parking/highways disruptions from the PCSO was received and noted by the Council.

10. **Minutes.** It was proposed by Cllr Brooks seconded by Cllr Kerrigan and **RESOLVED**, that the Chairman signs the minutes including the confidential minutes of the statutory meeting held on 15th April 2019 as a true and correct record.
11. **Annual membership of committee's and Working Party groups for 2019/2020.**
It was noted that Finance & General Purposes Committee and Flea Moss Pit Committee are advisory committees; they shall make recommendations to the Council, which then makes the decisions. The clerk shall facilitate the meetings and shall write the minutes as a legal record of what was decided at the meetings.

Cemetery Committee is a joint committee comprising of 5 members from Cuddington, 5 members from Weaverham and 3 Members from Action Bridge Parish Council's.

Planning Representatives - RESOLVED that the Council (under LGA section, 101) delegates the power to the Clerk in conjunction with the planning representatives to submit comments to CWAC on behalf of the Council (in between statutory meetings).

Working Parties - Noted: Working Parties are not subject to the strict rules that apply to formal council and committee meetings and do not need to be held in public. Working parties will provide written notes to the Council and make recommendations to the Council. The working parties are: Village Footpaths Working Party and the Traffic Group & Village Maintenance Working Party

Personnel Group

When sensitive issues are discussed such as legal, contractual or staffing matters the Council can agree to exclude the press and public for that item of business.

Any two members deemed appropriate at the time will represent the Council relating to Personnel Issues, and make recommendation to the Council, which then makes a decision.

Membership of Committee's and working party groups 2019/2020.

Finance & General Purposes Committee: Cllr Chrimes (Chairman), Cllr Brooks (Vice Chairman), Cllr Crist and Cllr Evans.

Flea Moss Pit Committee: Cllr Brooks, Cllr Chrimes, Cllr Kerrigan, Cllr Jones and Mr Chivers.

Cemetery Committee: Cllr Brooks, Cllr Chrimes, Cllr Latham, Cllr Maddock and Cllr Vincent.

Playing Fields Management Committee Representative: Cllr Jones.

Working Party Groups.

Planning Representatives: Cllr Latham, Cllr Kerrigan and Cllr Vincent.

Village Footpaths Group: Cllr Latham and Cllr Vincent.

Traffic Group & Village Maintenance: Cllr Crist, Cllr Kerrigan and Cllr Ruchat.

12. **Planning Applications.** a) **To receive an update from a planning representative of the Council:**
b) **To receive public representations:**
c) **To receive CPC planning comments:**

Planning	Location	Proposal	PC Comments
19/01679/REM	4 School Lane Cuddington	Approval of access, appearance, landscape, layout and scale following an outline approval 17/03505/OUT	It was RESOLVED that the Council delegate the decision making to the planning representatives of the Council who subsequently instructed the clerk to submit the following comments: No objection.
19/01491/OUT	57 Warrington Road	Outline application with all matters reserved for two detached two-storey dwellings with associated access, parking and landscaping	It was RESOLVED that the Council delegate the decision making to the planning representatives of the Council who subsequently instructed the clerk to submit the following comments: No objection to the outline application subject to the detailed application, when submitted, having regard in particular to Policy 12 of the Neighbourhood Plan.

d) Planning decisions and notices. Noted: The following applications were approved by Cheshire West and Chester Council: 18/04898/FUL and 18/02011/FUL.

- 13. CWaC Councillor's update.** The Chairman introduced the newly elected CWaC Councillor Edwards to the meeting; Cllr Edwards advised the meeting that she looks forward to working with Cuddington Parish Council.
- The Chairman congratulated CWaC Cllr Fifield on his re-election to the Cuddington Weaver Ward. Cllr Fifield reported that he is currently liaising with the Highway's department in relation to the pedestrian crossing on Norley Road.
- Cllr's Fifield and Edwards reported that they had attended a recent Youth Action Group meeting and the team seems quite dedicated to set up a youth club at the 69ers. Cllr Fifield read out a statement from the Youth Action Group.

14. Accounts & Payments.

- a) Expenditure and Income Statements.** It was proposed by Cllr Evans seconded by Cllr Maddock and **RESOLVED**, that the expenditure and income statements are accepted as a true record.
- b) Approve payments.** It was proposed by Cllr Brooks seconded by Cllr Evans and **RESOLVED** that payments listed on the finance document be accepted, and funds to cover payments authorised shall be transferred from the business saver account to the community account by the clerk.

		Total	
	BBF	£128,761.99	
Payments authorised:	April	£5,104.93	£123,657.06

Receipts

		0.00	
Barclays Community Account - 30708852		£2,534.45	
Barclays Business Premium Account - 80344400		£105,110.45	
NS & Inv. Account - 138 073 109		£16,012.16	£123,657.06

Cq No:	To whom paid	Particulars of payment	Statutory Provision	Inv. No.	Amount
Bacs	Employee	Salary May 2019	(LGA1972, s112)	12	£1,895.05
Bacs	Employee	Reimbursement TP & Internet May 2019	(LGA1972, s111)	13	£35.00
DD	NEST	Employer & Employee Cont. 6th April - 5th May 2019	(LGA1972, s142)	14	£136.92
Bacs	Pensions	Prism Design Round Tower Newsletter March 2019 Issue	(PHA 1875 s,164)	15	£176.00
Bacs	and Print	Room Hire April	(LGA1972, s133)	16	£15.00
Bacs	CSPFFA Ltd	Operational Inspection Boundary Lane Green	(PHA 1875 s,164)	17	£39.60
Bacs	Play Inspec. & Main. Service	New edition of the Good Councillor	(PHA 1875 s,164)	17	£39.60
Bacs	Cheshire Asso. Local	Guides	LGA1972,s143	18	£51.50

	Councils				
	UK Debt			19	
	Management				
DD	Office	Public works loan board loan	NLA (1968 s,3)		£3,687.71
	Michaels				
	Garden &	Mere Lane Car Park - paint wall and			
	Landscaping	supply 15L paint			
Bacs	Ser.		(PHA 1875 s,164)	20	£294.00
	Cllr Pat	Chairman's Allowance for 2019-	(LGA 1972 s,15(5))		
Bacs	Chrimes	2020		21	£500.00
					<u>£6,830.78</u>

- 15. Chairman's Allowance.** It was proposed by Cllr Brooks and seconded by Cllr Vincent and **RESOLVED** that the Chairman's allowance for the year 2019-2020 be set at £500.00.
- 16. Audit for financial Year 2018-2019.** It was proposed by Cllr Brooks, seconded by Cllr Chrimes and **RESOLVED** that, the Council approve the Annual Governance Statement for 2018/2019 and also the Accounting Statements for 2018/19. The Clerk and Chairman duly signed them in the presence of the Council.
- 17. Clerks report. Boundary Lane Green** has been vandalised and the cost to repair the work is £575.00 +VAT it was **RESOLVED** for the work to be carried out.
Flea Moss Pit: The potential buyer of Flea Moss Pit has accepted the Council's suggestions and has now forwarded details of his solicitor, the conveyancing continues.
Delamere Park Bus Service: There will be a weekly bus service from Delamere Park on a Wednesday. The 48 bus from Frodsham to Northwich will now call at Delamere Park, Cuddington station and Eden Grange as additional stops, via Weaverham. The service starts on 31st July for a trial period of 12 months. Priority now is to encourage Delamere Park residents to use it, but it offers a new route for all residents of the parish with new connections to Weaverham and Frodsham.
St John's Way: An irresponsible vehicle user has been driving up the public footpath from the end of St John's Way and parking on the open space, driving over the flowers and grass in the process. Residents are concerned that this is dangerous especially when children play on this open space. This is being dealt with as a matter of urgency by the planning enforcement officer at CWaC Council and PCSO Davey.
69ers Building. Correspondence was received from the Trustees of the CSPPFA LTD requesting the Parish Council to approve a proposal for the 69ers to be sublet as a Cafe however; the Parish Council **RESOLVED** that they are not in a position to consider this request due to insufficient information at this stage.
WW1 Tommie Silhouette: Following reports that the Tommie has been vandalised for the 2nd time, it was proposed by Cllr Vincent and seconded by Cllr Kerrigan and **RESOLVED** that Michael Jones repair's Tommie and re site's Tommie at the Cemetery alongside the War Memorial stone. The Clerk will liaise with the Cemetery Clerk.
- 18. Correspondence.** Correspondence was received from resident with concerns relating to the Tata Northwich Waste Incinerator. The document will be put on circulation for the Council to discuss at the next meeting.

A resident contacted the Council with concerns relating to speeding traffic on Weaverham Road and Norley Road. The residents feels that speed indicating signs would make a significant impact. The resident is willing to work with the Council on raising funds for speed indicating signs.

The Chairman advised the meeting that there was a lot of work to get through this meeting and apologised for the lengthy meeting.

There being no further business the meeting closed at 9.55pm.

Date.....

Signed..... Chairman