

Cuddington Parish Council

**Minutes of the statutory meeting of the Council for the Parish of Cuddington
held on Monday 19th February 2018 at the Village Hall,
Norley Road, Cuddington, at 7.15pm.**

PRESENT:— Cllr Brooks, Cllr Chivers, Cllr Faulkner, Cllr Jones, Cllr Kerrigan, Cllr Lees, Cllr Nixon, and Cllr Vincent.

Also present were: CWaC Cllr Tonge and Julie Chrimes – Parish Clerk

Prior to the meeting Cheshire Lions Club presented the Council with a cheque for £1000.00 for the purchase of disabled benches at ~~refurbishment of~~ Norley Road playing fields.

The Chairman presented a gift collected from Councillors to Cllr Lee Jones and Jane Theaker in advance of their wedding at St. Johns Church on February 24th 2018.

The Chairman announced the death of Mr Leslie Chrimes, husband of Cllr Pat Chrimes.

The meeting commenced at 7.15pm.

100. Apologies. Cllr Shepherd, Cllr Chrimes and CWaC Cllr Fifield.

101. Declaration of Interest. There was no disclosable pecuniary interest. Under other disclosable interests Cllr Faulkner declared an interest given his role as Chairman of the Village Plan implementation group. However, when this issue is discussed later in the meeting, he will comment and take part in the debate in his capacity as a Parish Councillor.

102. Public Forum. There were no public present.

103. Minutes. Subject to the amendment minute no: 97 remove words “around the footpath through” replace with “to the perimeter” Proposed by Cllr Kerrigan and seconded by Cllr. Lees **RESOLVED** that, minutes of the January statutory Council meeting held on 15th January 2018 are accepted as a true and correct record.

104. Matters arising. None.

105. Planning Applications. a) To receive an update from a planning representative of the Council:

The clerk gave an update on planning applications considered this month, and summarized in the planning documents circulated to all Councillors.

b) To receive public representations: There was none.

c) To receive CPC planning comments. There were none.

d) Planning decision and notices. The following planning approvals were noted and received:

17/03505/OUT 4 School Lane, Erection of 3 detached houses and ancillary works.

17/05150/FUL 5 Mayfield Drive, Two storey rear extension.

17/05202/FUL 140 Norley Road, First floor extension to rear.

17/04610/FUL 7 The Coppice, single storey rear extension.

17/05210/FUL Mill Garth Waste Lane, Single storey rear extension and erect front porch.

17/05322/FUL Front Events field Blakemere Village, Re-contouring/ground levelling.

17/04419/FUL 17 Boundary Lane North, two storey side extension.

17/05486/FUL 9 Valley Lane Single and two storey side extension.

18/00086/FUL 11 Balmoral Close, single storey rear extension.

It was **RESOLVED** to make written representation to appeal APP/A0665/W/18/3193825 single storey dwelling Land adjacent to Emery Down, Waste Lane.

- 106. CWaC Councillor's update.** Cllr Tonge reported that CWaC Councillors are expected to approve a Council Tax rise of 4.99 % which is just below the 5.0 % level which triggers a referendum. A consultation has commenced on the presence of dogs in public open spaces, and the potential threats to children. Questions under consideration are mechanisms of enforcement and the possible use of DNA testing to identify specific dogs in controlled public areas and the possibility of fines therein. The consultation is open until 18th April 2018. Cuddington Lane currently has a 60 mph limit. There has been a request from a resident to reduce the speed limit, CWaC highways are considering reducing it to 40 mph. Any change in the speed limit will involve a 50% contribution of the expected £6000.00 costs from either the Parish Council or the local residents. It was proposed by Cllr Lees seconded by Cllr Jones, **RESOLVED** to request input from the Village Plan Implementation Team to assess the speed limit on Cuddington Lane and in other areas identified as being problematic by the Village Plan such as Weaverham Road towards Gorstage Cemetery. The issue of potholes was raised, and the number/severity of them this year. Cllr. Tongue explained that it is not possible to properly repair most potholes at this time of year, so temporary fillings are installed with a view to making them good until better weather in the spring for a full repair.

On behalf of the Parish Council Cllr Vincent thanked the ward Councillor's for contributing £2500.00 towards the addition of a disabled roundabout as part of the planned refurbishment of the Norley Road playing area.

Cllr Chivers advised the meeting that the Flea Moss Pit committee are still waiting for a response from CWaC, and the parish council are also keen to move on with the proposed footpath changes in Kennel Woods but are also still waiting for a response from CWaC.

- 107. Financial Matters. a)** It was proposed by Cllr Kerrigan seconded by Cllr Lees, **RESOLVED** that the expenditure and income statements are accepted as a true record.
b) RESOLVED that payments listed on the finance document be accepted, and funds to cover payments authorised shall be transferred from the business saver account to the community account by the clerk.

		Total
	BBF	£127,960.39
Payments authorised:	January	£13,093.07
		£114,867.32

Receipts

NS&I		
Interest	£56.29	£114,923.61

Barclays Community Account - 30708852	£3,763.96	
Barclays Business Premium Account - 80344400	£97,356.91	
NS & Inv. Account - 138 073 109	£13,902.74	£115,023.61

Cq's
102392
NYP

Cq No:	To whom paid	Particulars of payment	Statutory Provision	Inv. No.	Amount
Bacs	Employee	Salary February 2018	(LGA1972, s112)	97	£1,854.00
Bacs	Employee	Reimbursement TP & Internet February 2018	(LGA1972, s111)	98	£35.00
102402	Mid Cheshire Rail Users Assoc.	Subscription for 2018-2019 due 1st March 2018	(LGA1972,s143)	99	£20.00
102403	Sage UK	Annual Licence plan inc pension module	(LGA1972,s111)	100	£226.80
102404	Prism Design and Print	Round Tower Newsletter February 2018 Issue	(LGA 1972,s142)	101	£176.00
DD	NEST Pensions	Employer & Employee Cont. 6th January - 5th February 2018	(LGA1972, s112)	102	£83.67
102405	Play Inspect. & Main.	Operational inspection 24.01.2018 at Boundary Lane Green	(PHA 1875 s,164)	103	£36.00
102406	Viking	Office Products	(LGA 1972, s111)	104	£139.34
102407	CSPPFA Ltd	Room Hire January 2018	(LGA1972,s111)	105	£12.50
					<u>£2,583.31</u>

It was noted that the Clerk will be attending a local council finance and VAT training session on 22nd March (full day), and the Chairman and the Clerk will attend Appraisals training on 23rd April 2018 (full day).

Following a request from the Chairman for an interim appraisal, the clerk advised the meeting that she had sought legal advice, and reported to the Council that a) the clerk's contract of employment states yearly Appraisal/Development Review b) the Chairman and the Vice Chairman do not have the power to request interim appraisal's, the request must come from the whole Council and this should happen if there is an issue with the Clerk's performance. Cllr Chivers and Jones reported that they do not have

any issues with the clerk's performance and should she ever feel vulnerable, then she should approach them.

- 108. Chairman's update.** The Chairman reported that a further delay in the provision of allotments now places their delivery around early 2019. The steering group will meet on March 12th at the village hall, with a view to liaising with Taylor Wimpey on how the self-management proposal will operate. The Chairman reported the gate on the footpath from the A49 to Granny's Hump has been replaced. Neighbourhood Plan Steering Group has submitted comments on behalf of the Council in response to the Local Plan consultation Part 2. The Chairman advised the meeting he attended a recent planning seminar. The Annual Assembly is scheduled for April 18th at 8pm in the Village Hall, the PCSO, and representative from the VIP group will be invited to carry out a presentation at the Village Assembly. The next PCSO liaison meeting is at Sandiway Library is Saturday March 31st, 10:00 – 12:00.
- 109. Village Implementation Group.** Councillor Faulkner Chairman presented more recommendations and comments from the Village Plan Final Report.

Environment Group

2.1.1 Resolve environmental issues identified in the survey

Parish Council's response: 1) Road sweeping is the responsibility of Cheshire West and Chester Council. They have staff and equipment but it is recognised that it would be difficult and costly to keep every street in the Borough clean at all times. There is evidence that CWAC will respond to requests to clean up particularly in areas of higher footfall and risk. The public therefore are encouraged to use the "Report It" scheme operated by CWAC. 2) The Parish Council owns and is responsible for Weaverham Road playing field and car park. It monitors this area on a regular basis and takes action as necessary.

Facilities & Community Group

3.4 Leisure Facilities: improve and increase range of activities and community events

Parish Council's response: The Parish Council recognises that enhancements to the village website have improved awareness in general of what is going on. As regards increasing the range of activities and the number of community events including those for young people, the Parish Council believe that this must come from individual volunteers to drive forward and manage projects. The Parish Council's role is where appropriate to enable/ support.

3.5.2 Safety and Security: Neighbourhood Watch

Parish Council's response: The Parish Council accepts the recommendation to promote the ALERT scheme. Whilst Neighbourhood Watch is useful the Working Group were advised that this is not a priority except where there is a specific problem in a particular area.

3.1.1 Young People. Communications- raising awareness

Parish Council's response: The Parish Council agreed to both recommendations.

5.1 Playground Facilities: improve playgrounds

Parish Council response: Major refurbishment of play equipment at Norley Road due to commence March 2018. The Parish Council are responsible for the Play Area at Boundary Lane. Cheshire West and Chester Council are responsible and maintain the multi-use games area (MUGA) at Blake Lane, Sandiway. Additional play areas in Delamere Park, Blakemere and more recently Forest Edge are independently maintained.

Traffic & Transport Group

1.4.1 Public Transport: encourage greater use of local buses

Parish Councils' response: A written report by Councillor Faulkner was considered. Arriva had decided it was no longer willing to consider a change in the current route of service no. 82. The Parish Council has accepted this. Arriva are willing to review the situation again in 12 months which the Parish Council have accepted.

1.5. Public Transport: improvements to the rail service.

Parish Council's response: The Parish Council agreed to the recommendations.

- 110. Written reports from other meetings.** Cllr Vincent reported that a new gate has been installed onto Hunts lane, but it has no lock so has not prevented access by motor vehicles.

Work will start on March 26th on the refurbishment of the Norley Road play area, and is expected to last 5 to 6 weeks. Part of the car park will be used by the contractors, leaving less space available for general parking.

It was reported that some years ago Mere Lane and Ash Road used to be on the gritting list as they are on bus routes, but they were not gritted during the recent snowfall. The council were not advised of their removal from the gritting schedule. It was **RESOLVED** to write to CWaC for an explanation as to why they have been removed, and how they can be added to the list.

A request was also made to include the footpath from Sandown Crescent to the new extended car park as it now has a steeper gradient.

The Neighbourhood Working Group has now submitted comments on consultation of Local Plan part 2 on the Council's behalf.

Cllr Brooks reported that following interviews, Gorstage Cemetery Committee have employed a new Clerk, meetings of the Committee meetings are currently monthly.

The gate on the footpath from the A49 to Granny's Hump has been replaced. Residents are encouraged to report any instances of dirty roads to CWaC (using the 'report it' website) so that they can take appropriate action.

It was reported that large areas of the village are now subject to a reduced 20 mph speed limit, following a review by CWaC. New 20 mph signs are in place, and some initial teething issues have been resolved.

- 111. Correspondence and any other business.** It was noted that Refurbishment to the children's playground at the Norley Road site will commence on 26th March 2018 for about 5 or 6 weeks. During this time the playground will not be available for public use. The public toilets will also be unavailable, whilst this works is ongoing an area of the car park at the exit end will be unavailable for use by the public. About 12 spaces will be out of use.

There being no further business the meeting closed at 21.15.

Date.....

Signed..... Chairman