

Cuddington Parish Council

Minutes of the statutory meeting of the Council for the Parish of Cuddington held on Monday 18th June 2018 at the Village Hall, Norley Road, Cuddington, at 7.15pm.

PRESENT:— Cllr's Faulkner, Cllr Brooks, Cllr Chivers, Cllr Chrimes, Cllr Kerrigan, and Cllr Vincent, Cllr Lees and Cllr Jones.

Also present was CWaC Cllr Tonge, one member of the public and Julie Chrimes – Clerk to the Council.

The meeting commenced at 7.15pm.

19. **Apologies.** Cllr's Nixon and Shepherd.
20. **Declaration of Interest.** None.
21. **Public Forum.** There was one member of the public present who requested that the Council consider installing a gate near the sandpit. The Council will liaise with the Cuddington and Sandiway Parish Playing Fields Association Ltd (CSPPFA Ltd).
22. **Minutes.** Subject to minor amendments it was proposed by Cllr Chivers and seconded by Cllr Lees, **RESOLVED** that the Chairman signs the minutes of the meeting held on 21st May 2018 and Proposed by Cllr Chrimes and seconded by Cllr Kerrigan, **RESOLVED** that the minutes of the Flea Moss Pit meeting held on 15th June 2018 as a true and proper record.
23. **Matters arising.** There was none.
24. **Planning Applications.** a) a) **To receive an update from a planning representative of the Council:**
In Cllr Shepherd's absence the Clerk gave an update on planning applications considered this month, as summarized in the planning documents circulated to all Councillors.

Cllr Vincent advised the Council that he is confident that the working group are consistent with the limited information they receive from CWaC in relation tree applications.
- b) **To receive public representations:** There was none.
- c) **To receive CPC planning comments.**

APP Number	Location	Proposal	PC Comments
18/02011/FUL	Poplar Farm Cuddington Lane	Conversion and extension of agricultural unit to form single dwelling	No objection.

d) Planning decisions and notices. Noted: The following applications were approved by Cheshire West and Chester Council. 28 Foxhill Close - 18/01019/FUL two storey side and rear extension, part single storey rear. 592 Chester Road - 18/01455/OUT Erection of 1 dwelling, Land adjacent to Badgers Bank Rosslyn Lane - 18/1397/S73 Variation of Condition 2 and removal of Condition 4, 5, and 6 on Planning Application 17/03982/FUL erection of one dwelling. The following application was refused by Cheshire West and Chester Council 21 Norley Road - 17/03260/FUL, Two storey rear extension.

- 25. CWaC Councillor's update.** Cllr Tonge reported that Weaver Square and Current Premises Licence Applications are under consultation and can be found on the web link below.

http://inside.cheshirewestandchester.gov.uk/get_involved/consultations/weaver_square_regeneration

<https://cheshirewestandchester.gov.uk/business/licensing-and-permits/entertainment-and-alcohol/licensing-act/premises-licence-and-club-prem/premises-licence/current-premises-licensing-con.aspx>

Cllr Vincent thanked the Ward Councillor's for officiating in the opening of the refurbished playing fields on Norley Road and for their donation.

CWaC Cllr Tonge advised member's that November is the deadline for making grant applications to the Members Budget allowance.

It was noted that Cllr Lees thanked the Ward Councillor's for the information received on air quality in the borough.

26. Financial Matters.

- a) Expenditure and Income Statements. RESOLVED** that the expenditure and income statements are accepted as a true record.
- b) Approve payments. RESOLVED** that payments listed on the finance document be accepted, and funds to cover payments authorised shall be transferred by telephone from the business saver account to the community account by the clerk.

	BBF	£183,163.22	
Payments authorised:	May-18	£6,488.69	
		£176,674.53	
<u>Receipts</u>			
Land rental		£25.00	
HMRC - VAT repayment		£2,894.52	<u>£179,594.05</u>
<u>As at</u>			
<u>01.06.2018</u>			
Barclays Community Account - 30708852		£6,168.96	
Barclays Business Premium Account - 80344400		£163,289.81	
NS & Inv. Account - 138 073			
109		£13,902.74	<u>£183,361.51</u>

Cq No:	To whom paid	Particulars of payment	Statutory Provision	Inv. No.	Amount
		Norley Road PF refurbishment - certified work carried out to date	(PHA 1875 s,164)	22	£53,666.15
Bacs	Horticon Ltd				
102430	Cllr J Faulkner	Chairman's Allowance	LGA1972 s,15(5)	23	£100.00
102431	Moss Haslehurst	Deposit for Legal Fees RE: Registration of Norley Road	LGA 1972 – Sec 133	24	£150.00
102432	Prism Design and Print	Round Tower Newsletter May 2018 Issue	(LGA 1972,s142)	25	£176.00
102433	Viking Direct	Office Products - Filing Cabinet (lockable)	(LGA1972,s111)	26	£178.80
		Remedial works carried out on Boundary Lane Green Play area	(PHA 1875 s,164)	27	£480.00
Bacs	Horticon Ltd				
102435	Viking Direct	Office Products	(LGA1972,s111)	28	£119.84
102436	We Fix it	PC support and PC health check carried out	(LGA1972,s111)	29	£50.00
102437	DCK Accounting	Workings for AGAR to include Cemetery Committee figures	(LGA1972,s111)	30	£180.00
Bacs	Employee	Reimbursement TP & Internet June 2018	(LGA1972, s111)	31	£35.00
Bacs	Employee	Salary June 2018	(LGA1972, s112)	32	£1,908.98
DD	NEST Pensions	Employer & Employee Cont. 6th June - 5th July 2018	(LGA1972, s112)	33	£86.18
102438	Groundwork	Norley Road Playing Fields Refurbishment Project tasks 5 & 6	(PHA 1875 s,164)	34	£3,888.00
Bacs	HM Customs & Revenue	PAYE & NIC contributions months 1,2,&3	(LGA1972, s133)	35	£2,245.46
102439	Viking Direct	Ink Toner x 4	(LGA1972,s111)	36	£239.95
102440	Came & Company	Council's Long Term Insurance (3years)	(LGA1972,s111)	37	£1,038.49
					£64,542.85

c) **Norley Road Refurbishment project.** It was reported that the refurbished playground is now open and is being used by a large number of children. Cllr's Vincent and Kerrigan thanked the clerk for her help and guidance throughout the project. It was proposed by Cllr Kerrigan and seconded by Cllr Brooks and **RESOLVED** that, the Council are happy for the under spend to go towards a self closing gate near to the sand pit should the CSPPFA Ltd approve this and also towards resurfacing the car park. The clerk will also complete a funding application for a CWaC Cllr's member budget award.

d) **Council's Insurance.** Having checked three insurance providers Came & Company recommended that CPC accept Inspire who are using AXA as their insurance provider. Following a discussion it was proposed by Cllr Chrimes seconded by Cllr Lees that the Council set up a 3year LTA with Inspire giving a total annual premium of £1,038.49.

27. **Allotments.** The Chairman reported that the steering group called a general meeting on 12th June to agree a name, agree an interim constitution, elect officers and committee, all positions were

filled apart from Chairman and Vice Chairman, and this will be done at first committee meeting in mid July. The steering group has now closed.

28. **Chairman's update.** The Chairman advised the meeting that at the recent joint meeting with the CSPPFA Ltd the Trustees reported that they have a new treasurer in place and trustees are liaising with her in order to produce meaningful financial information to future meetings. CCTV has been installed around the Village Hall due to a recent spate of vandalism. The Chairman reported that Gala day was a great success and it was **RESOLVED** to write thank you letters to Nicola Brown and Steve Meeks for all their hard work. The Citizenship Award was won by Cllr Ken Nixon who has demonstrated outstanding commitment to the community for over 45 years.
29. **Flea Moss Pit.** Cllr Chivers reported that the committee had met on 15th June to discuss the way forward since the current buyers were unwilling to proceed. It was proposed by Cllr Chivers seconded by Cllr Brooks and **RESOLVED** that, the Council accepts the committee's recommendations which are:
- Following a current valuation of the land the Council advertise the land for sale with the same Estate Agents that being, Wright Marshall.
 - Continue to liaise with the residents adjoining Footpath 32.
 - Noting that there is no money in this financial year's precept for Flea Moss Pit, the Committee use £500 from reserve funds.
30. **Key Objectives.** The Chairman tabled a 2nd draft document, it was agreed that any suggestions for items to be added to the document or for any amendments to be considered, should be forwarded to the chairman so that it can be tabled at the next statutory meeting. Members noted that this would be an evolving document.
31. **Written reports from other meetings.** Cllr Chrimes reported that there will be a garden of remembrance at Norley Road crossroads at 2pm on 6th July in memory of the 100 years commemoration of WW1. Both Primary Schools will be in attendance, and crosses may be purchased in the Library. It was **RESOLVED** that, the Council will purchase a "Great War" memorial seat and obtain a licence from CWaC for it to be situated at Norley Road crossroads.
- The Clerk reported that Waste Lane Residents have advised that there is a dangerous tree on Ravensclough Waste, a large limb has already fell and is wedged onto another tree. It was proposed by the Chairman seconded by Cllr Chivers and **RESOLVED** to delegate power to the clerk to have the tree cut down and the area made safe, as soon as possible.
32. **Correspondence and any other business.** There was none.

There being no further business the meeting closed at 8.45pm.

Date.....

Signed..... Chairman