

# Cuddington Parish Council

Minutes of the statutory meeting of the Council for the Parish of Cuddington  
held on Monday 18<sup>th</sup> February 2019 at the Village Hall,  
Norley Road, Cuddington, at 7.15pm.

**PRESENT:**— Cllr Brooks, Cllr Chrimes, Cllr Faulkner, Cllr Kerrigan, Cllr Lees and Cllr Vincent.

Also present was CWaC Cllr Tonge, Fifield, Clerk to the Council - Julie Chrimes and 14 members of the public,

The meeting commenced at 7.15pm.

**112. Apologies.** Cllr Chivers, Cllr Jones, Cllr Nixon, Cllr Shepherd and CWaC Cllr Williams.

**113. Declaration of Interest.** None.

**114. Public Forum.** PSCO Nichola Davey attended the meeting to advise that there have been a number of complaints with regards to speed on Ash Road, Weaverham Road and Norley Road, and she will be carrying out some enforcement in conjunction with the community wardens.

The treasurer of the Cuddington & Sandiway Allotment Association (C&SAA) reported that the group were very frustrated with Taylor Wimpey due to both the lack of progress and response to contact. The Group requested that the Parish Council formally contact Taylor Wimpey. The Council **RESOLVED** that, the Council will formally write to Taylor Wimpey to push Taylor Wimpey to deliver its promise of allotments.

A member of the public attended the meeting to express concerns regarding the speed of traffic coming along Norley Road; the current speed restriction is 40 mph as you enter from the A556. The resident pointed out that from Littlefold there is no easy ingress up the pavement with a pram, so she has to walk on the road. Furthermore, the pavement on the Sandiway Manor side is narrow and treacherous, for much of the way up until you reach the St John's Church. Currently it is full of holes and is covered with leaves making it much narrower and inaccessible for her with a pram.

It was **RESOLVED** that CWaC Fifield will request Cheshire West and Chester Council to undertake a speed assessment on Norley Road. It was noted that the clerk will report to CWaC the leaves and holes in the pavement.

**115. Minutes.** It was proposed by Cllr Faulkner seconded by Cllr Kerrigan, **RESOLVED** that the Chairman signs the minutes of the meeting held on 21<sup>st</sup> January 2019 as a true and proper record.

**116. Matters arising.** The Clerk reported, minute number 103: Flooding on Ash Road close to the junction with Forest Road. The drains have been jet washed, but there is no noticeable improvement. CWaC have now been requested to employ a more effective process.

As at 4<sup>th</sup> February 2019, CWaC are currently chasing it through as an urgent job.

Minute number 107: All-digital VAT returns, the clerks advised the Council that Cuddington Parish Council is not VAT registered. HMRC have released a new online form for organisations (public bodies) not registered for VAT to claim VAT refunds, it was noted that the clerk has been using these new online forms since April 2018.

**117. Planning Applications. a) To receive an update from a planning representative of the Council:**

Cllr Vincent gave an update on planning applications considered in January & February, as summarized in the planning documents circulated to all Councillors.

**b) To receive public representations:** A number of residents voiced their objections to a planning application to build a care home at 613 Chester Road. It was pointed out that an access onto the A556 was denied for the Forest Edge development because of traffic issues. The development would go against a number of policy statements in the Neighbourhood Plan.

A number of residents attended to raise concerns about a new 2 storey dwelling at 25 Valley Lane. It was noted that surrounding properties are bungalows. Therefore this would not be in keeping with the area and would cause lack of privacy for neighbours. Concerns were also raised in relation to other work taking place at the address which has been facilitated by making an opening on to Forest Road without permission.

CWaC Councillors Fifield and Tonge confirmed they will make sure all relevant departments at CWaC are aware of what is going on and if necessary will ask for this to be called in.

**c) To receive CPC planning comments:**

APP Number	Location	Proposal	Parish Council's comments submitted to CWaC
19/00124/FUL	Land Adjacent 613 Chester Road	Erection of 66 bed care home with associated car parking, access and Landscaping.	The Parish Council recommends <b>refusal</b> of this planning application due to: The proposal conflicts with polices in the recently "made" Neighbourhood Plan. The development would be detrimental to the safety and free flow of traffic on a trunk road, it would induce vehicles to manoeuvre on the trunk road carriageway to enter and leave the site at the access point. The application does not account for a sensible parking provision for staff/visitors. The Council request that this application in called in.
18/03653/FUL	Land At 4 School Lane	Demolition of existing dwelling and erection of 5 dwellings with associated access.	The Parish Council recommends <b>refusal</b> of this planning application due to: No provision for affordable

			housing, therefore the application conflicts with the policies in the recently “made” Neighbourhood Plan.
19/00162/FUL	25 Valley Lane	Erection of one dwelling and detached garage.	The Parish Council recommends refusal of this planning application due to: Over development of the site. Adverse effect on the residential amenity of neighbours. The proposal conflicts with policies in the recently “made” Neighbourhood Plan. The proposed development would have a detrimental effect on the highway at the proposed access point. Parish Council query whether the distance to the next dwelling is in accordance with planning policies? The Council request that this application in called in.
18/04873/FUL	The Coppice 35 Norley Road	Demolition of existing 3 bed detached dwelling and garage and erection of replacement 4 bed dwelling and garage.	No objection.

**d) Planning decisions and notices.** Noted: The following applications were approved by Cheshire West and Chester Council: 18/03815/FUL and Appeal Ref: APP/A0665/D/18/320198 – 21 Norley Road was dismissed.

- 118. CWaC Councillor’s update.** Ward Councillor’s advised the meeting there is a proposal is that household’s council tax should rise by 4.99%.
- 119. Written reports from other meetings.** It was proposed by Cllr Kerrigan and seconded by Cllr Chrimes and **RESOLVED** that, the proposed buyer of Flea Moss Pit is permitted to clean the site and carry out tests on the water below ground level, this would involve drilling holes. The next committee meeting is scheduled for Thursday 28<sup>th</sup> February.
- 120. Financial Matters.**
- a) Expenditure and Income Statements.** Proposed by Cllr Brooks, seconded by Cllr Faulkner **RESOLVED** that the expenditure and income statements are accepted as a true record.
  - b) Approve payments.** Proposed by Cllr Brooks, seconded by Cllr Faulkner **RESOLVED** that payments listed on the finance document be accepted, and funds to cover payments authorised shall be transferred from the business saver account to the community account by the clerk.

		<b>Total</b>	
	BBF	£56,190.42	
Payments authorised:	Jan-19	£6,716.15	£49,474.27

### **Receipts**

HMRC Vat refund		£5,056.83	
Land Rental		£50.00	
NS&I Interest		£109.42	<b>£54,690.52</b>

### **14.02.2018**

Barclays Community Account - 30708852		£2,453.14	
Barclays Business Premium Account - 80344400		£36,225.22	
NS & Inv. Account - 138 073 109		£16,012.16	£54,690.52

Cq No:	To whom paid	Particulars of payment	Statutory Provision	Inv. No.	Amount
Bacs	Employee	Salary February 2019	(LGA1972, s111)	120	£1,908.98
Bacs	Employee	Reimbursement TP & Internet February 2019	(LGA1972, s112)	121	£35.00
Bacs	NEST Pensions	Employer & Employee Cont. 6th February - 5th March 2019	(LGA1972, s111)	122	£86.18
102481	Prism Design and Print	Round Tower Newsletter February 2019 Issue	(LGA1972, s142)	123	£176.00
102482	Play Inspec. & Main. Service Mid Cheshire	Operational Inspection Boundary Lane Green - January Inspection	(PHA 1875 s,164)	124	£39.60
102483	Grounds Main.	Cleaning of car park and borders at Weaverham Road	(PHA 1875 s,164)	125	£26.40
102484	Viking Direct	Office Products	(LGA 1972, s111)	126	£90.00
Bacs	Horticon Ltd	Repairs to Boundary Lane Green Play area	(PHA 1875 s,164)	127	£1,224.00
					<b>£3,586.16</b>

c) Boundary Lane Green Play Area: The Clerk advised the meeting that a new hydraulic part for one of the gates is required at the play area, the new part cost's £195.00+VAT. The Council **RESOLVED** for the work to be carried out and completed.

d) Nest Pensions: The clerk reported that from April 2019 there is a legal duty to increase to contribution rates. The current employer contribution rates are 2% for employers and 3% for employees. The new contribution rate will be 3% for employers and 5% for employees.

121. **Chairman's Update.** None.

122. **Clerk's update.** The clerk advised the meeting that there is no legislation that states a councillor cannot use their own email address however, there are plenty of references within GDPR that require Councillor's to keep data secure. The Clerk went on to advised the meeting that it would be good practice for Councillor's to have a separate email address for Council business and

recommends having one attached to the council's website domain eg.

[name@cuddingtonandsandiwayonline.org](mailto:name@cuddingtonandsandiwayonline.org)

It was **RESOLVED** that all current Councillor's will be invited to have an email address created from the parish council's domain website.

It was noted that councillor's home addresses will be removed from the website for security reasons.

The Clerk reported on persistent distressing communication she continues to receive from a member of the public, and reported that she feels vulnerable especially with her home address being in the public domain. Julie has sought guidance from Chalc and the Information Commissioners Office, it was noted that CWaC can only provide legal advice to its own members and officers; it cannot give legal advice to other public authorities or individuals.

- 123. Neighbourhood Plan.** Cllr Kerrigan reported that the Neighbourhood Plan has successfully passed the Referendum stage. 4760 residents were registered as eligible to vote 1226 voted (25.8% of those eligible) 1174 approved the Neighbourhood plan (95.8% of voters)  
The documentation to formally "make" the plan has been prepared by CWaC Planning Department and the minor modifications requested by them, to remove references to "referendum version", have now been completed.  
The "Made "version will now be uploaded to the CWaC website and onto the village website. Two or three hard copies are being produced for retention by the Parish.  
In line with recommended practice the Parish Council diary should be set to carry out a partial review in 2022/23 and a full review in 2025. The Chairman on behalf of the Council thanked the steering group.

- 124. Correspondence and any other business.** It was noted that the ICO are satisfied how the council complied with a recent SAR request and the case is closed.  
The clerk advised the meeting on critical dates for the upcoming elections. Delivery of nominations to CWaC is no later than 4pm Wednesday 3<sup>rd</sup> April 2019.  
Sandiway Library is to temporarily close to have some structural repair work done.

*The meeting closed at 9.05pm.*

Date.....

Signed..... Chairman