

Cuddington Parish Council

**Minutes of the Annual meeting of the Council for the Parish of Cuddington
held on Monday 17th June 2019 at the Village Hall,
Norley Road, Cuddington, at 7.15pm.**

PRESENT:– Cllr Brooks, Cllr Chrimes (Chairman), Cllr Crist, Cllr Evans, Cllr Jones, Cllr Kerrigan, Cllr Latham, Cllr Maddock, and Cllr Vincent.

Also present was CWaC Cllr's Fifield, Clerk to the Council - Julie Chrimes, editor of the Round Tower and Mrs Carole Robinson, Clerk to the Cemetery Committee.

The meeting commenced at 7.15pm.

19. **Apologies:** Apologies were received and noted from Cllr Ruchat and CWAC Cllr Edwards.
20. **Declaration of Interest and submission of register of interests.** There were no declarations of Interest.
21. **Public air time.** Members received and noted a monthly report from PCSO Devey who was unable to attend the meeting. The report listed anti social behaviour in the village and damage to the 69ers building. It was noted that speed enforcement was carried out on Norley Road and there were no offences captured. PCSO will carry out speed enforcement on Weaverham Road and Warrington Road shortly.
Cllr Evans raised concerns with the lack of attendance by the PCSO, the Clerk will liaise with the PCSO as to when she is next available to at a Parish Council meeting. The Clerk will also look into forming a "Community Action Group which will involve a number of agencies.
22. **Minutes.** It was proposed by Cllr Brooks seconded by Cllr Latham and **RESOLVED**, that the Chairman signs the minutes including the confidential minutes of the Annual meeting held on 20th May 2019 as a true and correct record.
23. **Matters arising.** The Chairman reported the conveyancing continues with Flea Moss Pit, and suggested that once the sale of the land has be completed, the Council will be in a financial position to consider installing a number of Speed Indicator signs around the village.
24. **Planning Applications. a)** To receive an update from a planning representative of the Council: Cllr Kerrigan gave an update on planning applications considered in May & June, as summarised in the planning documents circulated to all Councillors.

- b) To receive public representations: There were none.
 c) Planning decisions and notices. Noted: The following applications were approved by Cheshire West and Chester Council: 17/03505/OUT, 18/04801/FUL and 19/01679/REM.

25. CWaC Councillor's update. Cllr Fifield confirmed that to date there has been no decision on planning application Ref: 19/00124/FUL - erection of 66 bed care home or 19/02061/REM – Land at 592 Chester Road.

Cllr Field reported that he will continue to request that Highways look into the sequence of the traffic signals at Norley Road/Warrington Road.

26. Accounts & Payments.

a) Expenditure and Income Statements. It was proposed by Cllr Brooks seconded by Cllr Maddock and **RESOLVED**, that the expenditure and income statements are accepted as a true record.

		Total	
	BBF	£123,657.06	
Payments authorised:	May-19	£6,830.78	
		£116,826.28	
<u>Receipts</u>			
Land			
Rental		£25.00	
Interest Barclays Bank 04.03.19-04.06.19		£52.17	£116,903.45
Barclays Community Account - 30708852		£2,846.43	
Barclays Business Premium Account - 80344400		£98,044.86	
NS & Inv. Account - 138 073 109		£16,012.16	£116,903.45

Cq No:	To whom paid	Particulars of payment	Statutory Provision	Inv. No.	Amount
Bacs	Employee	Salary June 2019	(LGA1972, s112)	22	£1,895.05
Bacs	Employee	Reimbursement TP & Internet June 2019	(LGA1972, s111)	23	£35.00
DD	NEST Pensions	Employer & Employee Cont. 6th May - 5th June 2019	LGA 1972, s112	24	£136.92
Bacs	Prism Design and Print	Round Tower Newsletter June 2019 Issue	LGA 1972,s142	25	£176.00
Bacs	Cuddington Primary School	Room Hire - Annual Assembly	LGA 1972, s111	26	£65.10
Bacs	Northwich Town Council	Transfer of Burial Rights Course	LGA1972,s143	27	£140.40

		PAYE & NIC			
Bacs	HM Customs & Revenue	contributions months 1,2,&3	(LGA1972, s133)	28	£2,207.39
Bacs	Came & Company	Council's Long Term Insurance (3years)	LGA1972 ,s140,s111	29	£1,068.14
Bacs	Cheshire Ass. of local Councils	Health & Safety Course (March 2019)	LGA1972,s143	30	£35.00
Bacs	Notice Board Company	2 x Aluminium Posts for large NB and fitting	(PHA 1875 s,164)	31	£210.00
Bacs	CSPPPFA Ltd	First half of Grant	(PHA1987 s 164; OSA 1906 ss 9&10)	32	£9,000.00
Bacs	Viking	Office Products	LGA 1972, s111	33	£89.69
102485	Mr David Frith	Fee for Internal Audit To install summer bedding plants around village	LGA 1972 – Sec 133 (PHA 1875 s,164)	34	£180.00
Bacs	Northwich Town Council	50% Remaining payment for supply of 2 x Notice Boards	(LGA1972, s111)	35	£58.80
Bacs	Notice Board Company	Magnets for both Notice Boards	(LGA1972, s111)	36	£1,004.93
Bacs	Notice Board Company	Reimbursement to Cllr	(LGA1972, s111)	37	£19.92
Bacs	Ruchat	Business web hosting	LGA 1972,s142	38	131.41
					<u>£16,453.75</u>

b) It was noted that the Council had carried out the re-declaration of compliance to the Pension Regulator.

27. Written reports from other meetings. The Chairman reported that the Gala Day had a very enjoyable atmosphere, thanks were given to Cllr Jones and Mrs Nicola Brown's team for all their hard work and Mr & Mrs Gerry and Margaret Card received the Citizenship Award for 2019.

Cllr Latham reported foliage encroaching onto Moss Lane adjacent to Cartledge Moss, there was a fallen tree on Hunts Lane and also Cllr Latham reported a vehicle driving along Hunts Lane which is a Restricted Bridleway.

28. Clerks report.

Notice Boards: The Clerk reported that both new notice boards have been erected at Mere Lane shops and Norley Road Playing Fields, and a very positive response was received from residents.

Hunts Lane: The clerk will carry out a site visit with the site manager of Cemex to discuss inappropriate users of the Bridleway (BW3)

Norley Road: A resident contacted the clerk under a FOI request in relation to 20mph signs, the clerk advised him that the parish council are not responsible for the highways and emailed him the link to CWaC's freedom of information requests.

St John's Way: A resident contacted the clerk with concerns that a potential neighbour may cut down a tree on open space behind St John's Way. After gaining information from CWaC's tree officer, the clerk responded advising him that the tree is on land managed by CWaC, in general terms any act to remove the tree by a resident without the owner consent would potentially be a criminal act and could result in a criminal prosecution.

Fir Lane: Councillors considered a request from residents who would like to see summer and winter bedding plants in the circular bed in Fir Lane. It was proposed by Cllr Jones seconded by Cllr Kerrigan **RESOLVED** to accept a quotation from Northwich Town Council to remove the existing shrubs within the circular planter and replace with summer and winter bedding plants as necessary, in future this will also be included in the village maintenance contract each year.

29. Audit for Financial year 2018-2019. It was reported that Mr Frith had completed the internal audit for 2018/2019 as required by the National Audit office. No matters have come to his attention which would give him cause for concern; he reported that all relevant and regulatory requirements have been met. Publication of the dates of the period for the exercise of public rights commencing on 17th June -26th July 2019 have been displayed on both notice boards and also on the village website.

30. Council's Policies. It was proposed by Cllr Brooks seconded by Cllr Kerrigan that the Council adopt the following policies: Communication and Media Policy, Health & Safety Policy, Disciplinary Policy & Procedure, and the Dignity at work/Bullying and Harassment Policy. These will be reviewed again in 2023.

It was noted that the clerk shall seek further clarification on the Complaints procedure.

31. Correspondence. A resident has requested that the parish council consider installing a sign at Norley Road/Weaverham Road crossroads to deter parking on Weaverham Road. The village maintenance group will meet next week to discuss the matter and make representations to the Council at the next meeting.

There being no further business the meeting closed at 8.30pm.

Date.....

Signed..... Chairman