

Cuddington Parish Council

**Minutes of the statutory meeting of the Council for the Parish of Cuddington
held on Monday 17th December 2018 at the Village Hall,
Norley Road, Cuddington, at 7.15pm.**

PRESENT:— Cllr's Faulkner, Cllr Brooks, Cllr Chivers, Cllr Chrimes, Cllr Jones, Cllr Kerrigan, Cllr Nixon and Cllr Vincent.
Also present was CWaC Cllr Tonge, 13 member of the public and Julie Chrimes – Clerk to the Council.

The meeting commenced at 7.15pm.

86. Apologies. Cllr Lees and Cllr Shepherd.

87. Declaration of Interest. Cllr Chrimes declared a prejudicial interest under item 10a.
Under (b) other disclosable interest, Cllr Faulkner declared an interest under item 9, and Cllr Jones declared an interest under item 9.

88. Public Forum. 12 members of the public attended the meeting with concerns relating to a document proposing 350 houses on the site bordered by Warrington Road, the railway and Smithy Lane, dated January 2018.

Cllr Tonge advised the meeting that Taylor Wimpey made the submission to CWaC during the Local Plan Part 2 consultation it was not circulated, as a planning application would be, to ward councillors and the parish council.

Taylor Wimpey wanted land taking out of the Green Belt, (GB) for future development. CWaC have made it clear that GB release was considered through the Part One plan and the Part Two plan would not amend boundaries.

One member of the public raised concerns relating to the car park at Mere Lane. One vehicle in particular can be parked there over a number of weeks; other vehicle's can be parked there all day. Cllr Kerrigan advised the meeting that during the construction meetings with CWaC, they said they would consider implementing parking restrictions once the car parked had been in use for a number of months, it was agreed that Cllr Kerrigan would contact Jerry Gibb - CWaC to discuss the matter.

89. Minutes. It was proposed by Cllr Chivers seconded by Cllr Chrimes, **RESOLVED** that the Chairman signs the minutes of the meeting held on 19th November 2018 as a true and proper record.
It was proposed by Cllr Brooks seconded by Cllr Faulkner, **RESOLVED** that the Chairman signs the minutes of the Finance & General P meeting held on 19th November 2018 as a true and proper record

90. Matters arising. None.

91. Planning Applications. a) To receive an update from a planning representative of the Council:
Cllr Vincent gave an update on planning applications considered in November, as summarized in the planning documents circulated to all Councillors.

b) To receive public representations: None.

c) To receive CPC planning comments: None.

d) Planning decisions and notices. Noted: The following applications were approved by Cheshire West and Chester Council: 18/02890/FUL – Change of use of land to extend Gorstage Cemetery.
18/03527/FUL Replacement front porch and changes to the existing vehicle entrance – 65 Moss Lane.

- 92. CWaC Councillor's update.** Cllr Tonge reported that the purdah period would be soon approaching. Amendments are being made to the planning application 18/03095/FUL - Delamere Manor, and there are ongoing issues with planning application, 16/01834/FUL - 594 Chester Road.
The Chairman raised concerns to Cllr Tonge about the ongoing flooding issues on Ash Road/Forest Road, Councillor's expressed concern that if floodwater extends onto the A49 this would be hazardous.
- 93. Cemetery Committee.** The Council considered the revised Constitution and it was proposed by Cllr Chivers seconded by Cllr Faulkner and **RESOLVED** to adopt the revised Joint Cemetery Constitution.
- 94. Chairman's update.** The Chairman reported that the PCSO held a surgery in the Library on 14th December between 5-6pm, but was unable to attend the meeting tonight however, a report was submitted to the Council and circulated, it was noted that in November the PCSO Davey carried out speed enforcement on Weaverham Road near to the junction of Chiltern Close and on that occasion only 4 vehicles were exceeding 35mphs.
The Chairman reminded members of the upcoming elections in May 2019 and suggested it would be useful to know who is standing again and who is not so that Councillors can promote the role.
The Traffic and Transport Group meeting notes were circulated prior to the meeting and it was agreed that the recommendations made by the group will be an agenda item for consideration in January 2019. These were:
- Funds for a small number of painted "slow down" signs on Cuddington Lane and Weaverham Road.
 - Amend painted lines on the road at the junction of School Lane/Weaverham Road.
 - For the Parish Council to engage with the PCSO in order to employ a speed gun at times where necessary.
- 95. Financial Matters.**
- a) Finance & General Purposes Committee.** The Chairman reported that the F&GP committee had considered line by line the draft budget the clerk had produced. The committee increased the Training and Development, Chairman's Allowance, and Legal fees; Election fees and Flea Moss Pit Maintenance were introduced. *It was noted that Cllr Chrimes left the room whilst the clerk's salary was discussed.*
The Clerk advised the Council that subsequent to the F&GP meeting the National Joint Council for Local Government Services (NJC) has agreed new pay scales for 2019-2020. Members noted that the old spinal column point (SCP) 38 which the Clerk is currently on, now becomes the new (SCP) 32 and it would be good practice to note this on the addendum attached to the Clerks contract of employment in April 2019. *Cllr Chrimes returned to the meeting before the Council ratified the budget calculations.* It was **RESOLVED** that, the total budget calculations for 2019/20 were £81,778.00.

- b) Precept Requirements 2019-2020.** The Council considered the precept requirements for 2019/20, the clerk tabled a letter from CWaC advising that for Cuddington Parish Council to maintain the same Band D precept charge as in 2018/2019, the Council would need to request a precept of £80,242.00, thus meaning that only £1,536.00 would now be used from Cuddington Parish Council's reserves.

It was proposed by Cllr Kerrigan, seconded by Cllr Vincent **RESOLVED** that, the Council request a **NIL** increase, maintaining the same Band D precept charge as in 2018/2019.

- c) Expenditure and Income Statements.** Proposed by Cllr Jones seconded by Cllr Chrimes **RESOLVED** that the expenditure and income statements are accepted as a true record.

- d) Approve payments.** Proposed by Cllr Jones seconded by Cllr Chrimes **RESOLVED** that payments listed on the finance document be accepted, and funds to cover payments authorised shall be transferred from the business saver account to the community account by the clerk.

		Total	
	BBF	£100,254.53	
Payments authorised:	November	£17,788.17	£82,466.36

Receipts

Land rental	£50.00	
Barclays Bank Interest (3rd December 2018)	£37.57	<u>£82,553.93</u>

09.12.2018

Barclays Community Account - 30708852	£2,613.84	
Barclays Business Premium Account - 80344400	£67,744.06	
NS & Inv. Account - 138 073 109	£15,902.74	<u>£86,260.64</u>
2 x unpresented cheques and 1 x DD		

Cq No:	To whom paid	Particulars of payment	Statutory Provision	Inv. No.	Amount
Bacs	Horticon Ltd	Car Park Resurfacing and Self closing gate	(PHA 1875 s,164)	96	£26,307.60
Bacs	Employee	Salary December 2018	(LGA1972, s111)	97	£1,908.98
Bacs	Employee	Reimbursement TP & Internet December 2018	(LGA1972, s112)	98	£35.00
Bacs	NEST Pensions	Employer & Employee Cont. 6th December - 5th January 19	(LGA1972, s111)	99	£86.18
102471	Prism Design and Print	Round Tower Newsletter December 2018 Issue	(LGA1972, s142)	100	£176.00
102472	CSPFFA Ltd	Room Hire: November	(LGA 1972, s111)	101	£6.00
102473	Viking	Office supplies	(LGA 1972, s111)	102	£44.89
102474	Mid Cheshire Grounds Main.	Cleaning of car park and borders at Weaverham Road	(PHA 1875 s,164)	103	£26.40
102475	Michael's Garden &	Remove damaged branch	(PHA 1875	104	£15.00

	Landscaping	from Tree - BLG play area	s,164)		
Bacs	HMRC	PAYE and NIC contributions x 3 months	(LGA 1972 S. 143)	105	£2,245.46
Bacs	Graphish	Neighbourhood Plan - Art work, Submission reports	(LGA1972, s144)	106	£152.00
	Michael's Garden &	To supply & Plant Laurel at	(PHA 1875	107	
102476	Landscaping	Mere Lane Car Park	s,164)		£360.00
					<u>£31,363.51</u>

- e) **Chairman's Allowance.** Council considered increasing the Chairman's Allowance and it was Proposed by Cllr Brooks and seconded by Cllr Jones and **RESOLVED** to increase the allowance by a further £400.00.
- f) **Christmas tree lights.** Cllr Vincent reported that two boxes of additional Christmas tree lights needs to be purchased. It was proposed by Cllr Vincent, seconded by Cllr Chivers and **RESOLVED** that two boxes of Christmas tree lights are purchased to match the existing ones totalling £44.00.
- g) **Allotment Registration fee.** The Chairman reported he continues to liaise with Taylor Wimpey and will contact them again in January to discuss the possible offer of freehold to the Parish Council. It was proposed by Cllr Faulkner, seconded by Cllr Chivers and **RESOLVED** that the Council pay for the Allotment Association co-operative company registration fee of £40.00.

96. **Annual Assembly.** The Chairman reported that Annual Assembly's can be held before statutory parish council meetings however, it would not be a good idea to hold one during an election year. It was proposed by the Chairman seconded by Cllr Brooks and **RESOLVED** that due to recent Annual Assembly's being poorly attended, future Annual Assembly's are held prior to a statutory meeting between 1st March – 1st June, but not in an election year.
It was noted that the next Annual Assembly is scheduled for **May 23rd 2019**, 7.15pm at Cuddington Primary School and will not be held on the same night as a statutory meeting due to the upcoming elections in May 2019.

97. **Written reports from other meetings.**

Cllr Vincent reported that the Norley Road playing fields project is now complete with just Groundwork and Horticon Ltd retention fees to pay. Once the retention invoices from the project have been settled it is anticipated that there will be an under spend of approx £2,820.00.
Cllr Vincent gave particular thanks to the Parish Clerk Julie, who had worked hard to secure S106 monies, engaging with grant providers, monitoring conditions and liaising with appointed managing consultants Groundwork.

CWaC Highways department contacted the parish council to seek their views on a current highways issue at the Barbers shop on Norley Road. After much discussion the Council **RESOLVED** to reply to CWaC stating the parish council would like CWaC to exercise the rule of safety and take no further action.

98. **Correspondence and any other business.**

Correspondence was tabled from a resident who suggested that a traffic light based pedestrian crossing would be more appropriate than a Zebra Crossing on Norley Road. The Council were made

aware of CWaC's response to the concerned resident in which they stated that the surveys they have undertaken do not justify the introduction of a controlled crossing. CWaC pointed out that under normal circumstances they would not be promoting any facilities at this location, but as this is the route to a school they can introduce the zebra crossing. It was noted that the Council are pleased that CWaC are introducing the zebra crossing as this is something that was requested by residents during the village plan survey.

The Chairman presented Councillor Ken Nixon with an award in recognition of over 45 years service to the parish council and the community of Cuddington and Sandiway, the award stated that Ken is a truly committed advocate for his constituents, and a vote of thanks was given to Cllr Ken Nixon.

There being no further business the chairman wished everyone a very Merry Christmas and Happy New Year, the meeting closed at 8.48pm.

Date.....

Signed..... Chairman