

Cuddington Parish Council

**Minutes of the statutory meeting of the Council for the Parish of Cuddington
held on Monday 15th October 2018 at the Village Hall,
Norley Road, Cuddington, at 7.15pm.**

PRESENT:— Cllr's Faulkner, Cllr Brooks, Cllr Chivers, Cllr Chrimes, Cllr Kerrigan, Cllr Nixon, Cllr Shepherd and Cllr Vincent.

Also present was CWaC Cllr's Fifield, 4 member of the public and Julie Chrimes – Clerk to the Council.

The meeting commenced at 7.15pm.

59. Apologies. Cllr's Jones and Lees.

60. Declaration of Interest. None.

61. Public Forum. None.

62. Minutes. It was **RESOLVED** that the Chairman signs the minutes of the meeting held on 10th September 2018 as a true and proper record.

63. Matters arising. Another bus operator has opted to run service 82 from 29th October. The operator is D&G Bus who already has a small depot in Wincham. It was noted that the last two departures from Northwich will terminate at Sandiway and not run through to Chester. The long term future of this service will depend on its success and will need to be embraced by the local community.

64. Planning Applications. a) To receive an update from a planning representative of the Council:
Cllr Shepherd gave an update on planning applications considered in October, as summarized in the planning documents circulated to all Councillors.

b) To receive public representations: Members of the public thanked Cllr Tonge for his assistance in the current application ref: 18/03095/FUL. They advised the Council that there is a licence in use but the current planning permission probationary period has lapsed. Council noted that amplified sound continues to come from the orangery, vehicles continue to arrive /depart outside of the times permitted and there has been a spike in criminal activity in the area.

c) To receive CPC planning comments:

18/03653/FUL 4 School Lane - Demolition of existing dwelling and erection of 5 dwellings with associated access:

Proposed by Cllr Brooks, Seconded by Cllr Chrimes **RESOLVED** that the Council delegate power to the clerk to submit comments to CWaC in consultation with the Neighbourhood Plan Group.

With regard to the planning application, 18/03653/FUL - 4 School Lane, Cuddington Parish Council recommends refusal unless the development can be shown to be consistent with the policies in the Cuddington Neighbourhood Plan. The applicant may not be aware that Cuddington Neighbourhood Plan has passed Examination and is being put forward for Referendum. In particular, the applicant should refer to the Housing and Design policies in the Cuddington Neighbourhood Plan which specifically refer to Housing Mix and Type - Policy 14, Location of Buildings- Policy 16, Design for New Development – Policy 17 and Affordable Housing - Policy 15, which specifies the need for such housing in small developments within the Cuddington Key Service Centre.”

18/03095/FUL - Delamere Manor Cuddington Lane - Retrospective Change of Use of residential dwelling to D2 - Assembly and Leisure - Event Venue incorporating overnight accommodation for attendees. Retrospective change of use of outdoor ménage for parking (completed June2018) and new application to convert indoor ménage to 18 en-suite bedrooms and stable block to be converted to gatehouse, office and breakfast rooms for event attendees. (No new kitchen facilities)

Proposed by Cllr Brooks, Seconded by Cllr Chrimes **RESOLVED** that the Council recommend refusal: The 2006 approval notice for the ménage states that it be demolished if not being used for its designated purpose, and it would be inappropriate use in Green Belt/Open Countryside. The new application to covert the indoor ménage to 18 en-suite bedrooms would have a detrimental effect on residential amenity. Council noted that the temporary planning permission has lapsed. Council request this application be called in.

d) Planning decisions and notices. Noted: The following applications were approved by Cheshire West and Chester Council:18/02827/FUL 7 Cherry Lane – Two storey side extension and front porch, 18/02372/FUL Blakemere Touring Park – siting of 23 no. Static caravans within the existing touring park.

- 65. CWaC Councillor’s update.** Cllr Fifield advised the meeting he is very pleased a quick solution was found by John Ellis Jones in relation to Bus No82.
There is a number of travel survey boxes dotted around the village, for a traffic management exercise by CWaC Council.
Cllr Chivers advised Cllr Fifield of the struggle potential buyers of Flea Moss Pit are having by getting all the conditions in place for a full planning application.

- 66. Chairman’s update.** The Chairman reported the death of Mr Frank Godfrey, and that a number of Councillors’s attended the funeral.
Taylor Wimpey is not responding to a request for information by the Allotment Group, it was therefore **RESOLVED** that the Council formally send a letter from the Parish Council. The National Association has asked for a registered office, but the Council felt that there is a lot to discuss and consider before any formal decisions are made.

The land registry have requested an approximate value of the land at Norley Road Playing Fields, it was proposed by Cllr Chivers seconded by Cllr Brooks and **RESOLVED** that a figure of £250.00 subject to solicitors alternative advice.

The local PSCO has advised the clerk that she will attend the meeting in November; she is currently holding monthly surgeries at the Library.

The Chairman advised the meeting that he will be attending the Cheshire Association of Local Council's AGM on October 25th 2018.

67. Financial Matters.

- a) **Expenditure and Income Statements. RESOLVED** that the expenditure and income statements are accepted as a true record.
- b) **Approve payments. RESOLVED** that payments listed on the finance document be accepted, and funds to cover payments authorised shall be transferred by telephone from the business saver account to the community account by the clerk.

	BBF	£88,809.36	
Payments authorised:	September		£6,105.20
		£82,704.16	
HMRC VAT reclaim 19.09.2018			£20,461.41
Joint Cemetery Committee (RE Planning Application)			£231.00
			<u>£103,396.57</u>
Barclays Community Account - 30708852			£3,937.78
Barclays Business Premium Account - 80344400			£83,594.45
NS & Inv. Account - 138 073 109			£15,902.74
			£103,434.97

To whom paid	Particulars of payment	Statutory Provision	Inv. No.	Amount
Employee	Salary October 2018	(LGA1972, s111)	71	£1,908.98
Employee	Reimbursement TP & Internet October 2018	(LGA1972, s112)	72	£35.00
NEST Pensions	Employer & Employee Cont. 6th October - 5th November 2018	(LGA1972, s111)	73	£86.18
Prism Design and Print	Round Tower Newsletter October 2018 Issue	(LGA1972, s142)	74	£176.00
Viking Direct	Office supplies	(LGA1972, s111)	75	£97.48
PKF Accountants	External Audit Services	(LGA1972, s133)	76	£480.00
SLCC	Membership			
Information	Subscription 2018/2019	(LGA1972, s143)	77	£238.00
Commissioners office	Registration as a data controller with ICO	(LGA 1976 s,226)	78	£40.00
Wicksteed Leisure Ltd	Annual inspection of Boundary Lane Green Play area	(PHA 1875 s,164)	79	£54.00
Mid Cheshire Grounds Main.	Work on car park and border at Weaverham Road Car Park	(PHA 1875 s,164)	80	£26.40
				<u>£3,142.04</u>

- c) **Boundary Lane Green Play area.** Quotes have been sought to carry out remedial work on the play area, it was proposed by Cllr Chrimes, seconded by Cllr Vincent and **RESOLVED** to accept the quotation from Horticon Ltd totalling £1020.00+VAT.

d) External Audit. It was noted that, PKF Littlejohn LLP have completed an external audit on 20th September 2018 and no matters came to their attention which requires the issuing of a separate additional issues arising report. The council thanked the clerk.

- 68. Norley Road Playing Fields.** The Council considered recommendations made by the working group in relation to resurfacing and drainage works. It was proposed by Cllr Chivers, seconded by Cllr Chrimes and **RESOLVED** to accept the quotation from Horticon Ltd totalling £20,339.00 + VAT. A self closing gate will be installed close to the sand pit totalling £1584.00 +VAT. Any money left on the completion of the project shall be transferred to the NS& I account.
It is anticipated that the resurfacing work will commence on 5th November and the car park will be closed for 3 weeks.
It was further **RESOLVED** to purchase a bench in memory of Mr Pete Smith and situate it adjacent to the large slide on the field.
- 69. Neighbourhood Plan.** Cllr Kerrigan reported that just two policies were asked to be removed by the Examiner. CWaC Council are working on getting cabinet member approval to proceed to referendum and aiming to make the decision by the 5 November 2018. They are also working with Democratic Services in setting a date for the referendum. The suggested date that seems achievable is Thursday 24 January 2019. CWaC will need to ensure that all documentation (including the plan) and statements are printed and available by 11 December 2018, which CWaC will arrange.
The NP Steering Group would like to continue to manage the production of the Plan itself to ensure that quality documents are made available on the website and also as printed copies in the library etc. The NP steering group have obtained cost estimates for modifying the draft Neighbourhood Plan in line with the Examiner's recommendations, and for the production of the necessary printed copies. It was **RESOLVED** to accept a quotation from Graphish to print submission reports, and A3 maps.
- 70. Clerk's report.** It was noted that Petty pool pupils has recently carried out a voluntary litter pick at both Boundary Lane Green and Norley Road play areas.
A number of elderly residents have contacted the Council complaining that there is no bus service on Norley Road. It was note that there is a working group to pursue this matter.
- 71. Written reports from other meetings.** Cllr Kerrigan reported that to install a speed limit indicator on Norley Road would approximately cost £6000 - £7000. After much discussion it was proposed by Cllr Faulkner, seconded by Cllr Chrimes and **RESOLVED** that the Council will not order a speed limit indicator as it is too costly.
Cllr Kerrigan confirmed that CWaC have now located the S106 money for the Zebra crossing which is to be installed on Norley Road between Trickett Lane and the shops, CWaC Highways will be installing this in the near future.
- 72. Correspondence and any other business.** A resident is complaining of notices that have been erected in Chiltern Close; the clerk advised the council that she is currently liaising with CWaC.

There being no further business the meeting closed at 8.57pm.

Date.....

Signed..... Chairman