

Cuddington Parish Council

**Minutes of the Annual meeting of the Council for the Parish of Cuddington
held on Monday 15th July 2019 at the Village Hall,
Norley Road, Cuddington, at 7.15pm.**

PRESENT:– Cllr Brooks (Chairman), Cllr Crist, Cllr Evans, Cllr Kerrigan, Cllr Latham, Cllr Maddock, Cllr Ruchat and Cllr Vincent.

Also present was CWaC Cllr's Edwards and Fifield, Clerk to the Council - Julie Chrimes, and four members of the public.

Prior to the meeting the clerk advised the Council that on behalf of the Council she had just presented Mr & Mrs Card with a personalized paperweight for their service to the community.

The meeting commenced at 7.15pm.

- 32. Apologies:** Apologies were received from Cllr's Chrimes and Jones.
- 33. Declaration of Interest and submission of register of interests.** Councillor Vincent confirmed that he is now a Trustee of Cuddington and Sandiway Parish Playing Fields Association Ltd (CSPPFA LTD), and will declare an interest at future meetings should there be anything on the agenda relating to the CSPPFA Ltd.
- 34. Public air time.** There were four members of public present, and they raised concerns in relation to recent planning applications.
- 35. Minutes.** It was proposed by Cllr Latham seconded by Cllr Kerrigan and **RESOLVED**, that the Chairman signs the minutes of the statutory meeting held on 17th June as a true and correct record. It was proposed by Cllr Crist seconded by Cllr Evans and **RESOLVED** that the minutes of the Finance and General Purposes committee meeting held on 24th June 2019, are also a true and correct record.
- 36. Matters arising.** Mr Les Esling Trustee of CSSPFA Ltd advised the Council that there is no where suitable to display a trophy cabinet in the Village Hall for the Royal British Legion. Following a FOI request the Chairman and the Clerk will meet a resident on Monday 22nd July in the village hall.
It was noted that the Clerks appraisal will take place on Monday 12th August.
Residents at St John's Way queried whether a signage for no vehicle at the access point to the play area will be installed by CWaC Council.
The Clerk will check to see if a report from the PCSO has been received, and forward it via email to members. *Subsequent to the meeting no report was received by the Council.*
- 37. Planning Applications. a)** To receive an update from a planning representative of the Council: Cllr Kerrigan gave an update on planning applications considered in June & July, as summarised in the planning documents circulated to all Councillors.

b) To receive public representations: There were none.
c) Planning decisions and notices. Noted: The following application was refused by Cheshire West and Chester Council: 19/00124/FUL Erection of a 66 bed care home with associated car parking and access and landscaping.
The following application was approved by Cheshire West and Chester Council: 19/00251/FUL Forest Hey Cottage.
The following application was withdrawn: 19/00162/FUL 25 Valley Lane.

38. CWaC Councillor's update. CWaC Cllr Edwards reported that the Youth Club Group have submitted a business plan to the CSPPFA Ltd and are now waiting for a decision from them. A garden of remembrance is coming to fruition in Sandiway this will be at the same spot the WW1 bench is sited at (Norley Road/Weaverham Road crossroads). CWaC are looking into the possibility of planting wild flower seeds on grass verges this will cut the cost of looking after roadside verges by axing mowing regimes. Cllr Edward will liaise with the clerk in relation to a community support action group being set up. A community litter pick will be organised and advertised in the Round Tower, this will take place in October. CWaC Cllr's Edwards and Fifield reported on the ongoing issues with vehicles in a field at Forest Road. Current consultations include: Special Educational Needs and Disabilities (SEND) consultation, Gambling consultation and the Dog Warden and Kennelling Service consultation. At a full CWaC meeting there will be a motion put forward to have more pedestrian crossings. CWaC member's budget for Cuddington will be £5,500.00. The Chairman advised new Councillor's that the budget is to support small to medium community driven projects and enhance the ability of Members, to improve the quality of life and wellbeing of their local communities. Information about the scheme can be viewed at: <https://www.cheshirewestandchester.gov.uk/your-council/councillors-and-committees/councillors-allowances/Member-budget-scheme-guidance-and-form.aspx>

39. Finance & General Purposes committee meeting. The Chairman reported on the recent meeting on the Finance & General Purposes committee meeting held on 24th June. Councillors noted the designated reserves and the actual expenditure to date and also the remainder figure to date from the current annual budget. It was proposed by Cllr Crist and seconded by Cllr Latham and **RESOLVED** to approve the additional hours worked by the clerk, over and above her normal working week, over a 10 week period.

40. Accounts & Payments.

- a) **Expenditure and Income Statements.** It was proposed by Cllr Maddock seconded by Cllr Kerrigan and **RESOLVED**, that the expenditure and income statements are accepted as a true record.
- b) **Approve payments.** **RESOLVED** that payments listed on the finance document be accepted, and funds to cover payments authorised shall be transferred from the business saver account to the community account by the clerk.

	BBF	£116,903.45	
Payments authorised:	Jun-19	£16,453.75	
		£100,449.70	£100,449.70

Receipts

None

Barclays Community Account - 30708852	£2,502.73	
Barclays Business Premium Account - 80344400	£80,114.81	
NS & Inv. Account - 138 073 109	£18,012.16	£100,629.70

Cq No:	To whom paid	Particulars of payment	Statutory Provision	Inv. No.	Amount
Bacs	Employee	Salary July 2019 inc additional hours in April, May & June	(LGA1972, s112)	39	£2,415.39
Bacs	Employee	Reimbursement TP & Internet July 2019	(LGA1972, s111)	40	£35.00
DD	NEST Pensions	Employer & Employee Cont. 6th July -5th August 2019	(LGA 1972, s112)	41	£193.87
Bacs	Prism Design and Print	Round Tower Newsletter July 2019 Issue	(LGA 1972,s142)	42	£176.00
Bacs	Northwich Town Council	Summer bedding plants installed at Fir Lane and removal of bushes	(OSA1906,ss9 &10)	43	£237.60
Bacs	Mid Cheshire Rail Users	Subscription Membership 2019-2020	LGA1972,s143	44	£20.00
Bacs	The Allotment Society	Membership 2019-2020	LGA1972,s143	45	£66.00
Bacs	Cheshire Assoc. Local Councils	Training session for Cllr's Maddock & Ruchat	LGA1972,s143	46	£70.00
Bacs	Horticon Ltd	Replace climbing step and 2 Unilogs at BLG Play area	(PHA 1875 s,164)	47	£690.00
Bacs	Viking Direct	Office Products	(LGA1972, s111)	48	£168.81
Bacs	CSPPFA Ltd	Room Hire	(LGA1972, s111)	49	£36.00
Bacs	Northwich Town Council	Litter pick at Weaverham Road Car Park	(OSA1906,ss9 &10)	50	£29.40
					<u>£4,138.07</u>

- 41. Written reports from other meetings.** Cllr Kerrigan's report included a response from Highways in relation to the phasing of the traffic lights at the White Barn. Weaverham Road's centre line will not be redrawn as roads that are narrower than 5.5m, it is not recommended to not install a centre line. The Zebra Crossing proposed close to Norley Road shops will not be installed until Highways have completed the A49 linings work. The Clerk report that the village maintenance team are due to meet with a highways officer to confirm where some additional "village car park" signs will be installed. It was proposed by Cllr Latham seconded by Cllr Evans and **RESOLVED** to delegate power to the clerk working in conjunction with the village maintenance team to place an order for additional signs to be erected on the condition it does not exceed £1,500.

Cllr Maddock reported on the conveyancing of extra land that the Cemetery Committee are purchasing. It was noted that the land will be owed by Cuddington Parish Council. This extension will create 422 more plots. Design work has been agreed by the committee and the work will go out to tender.

42. Clerks report. The clerk advised all matters had been dealt with under the agenda items.

43. Council’s Policies. It was proposed by Cllr Brooks seconded by Cllr Kerrigan and **RESOLVED** that the Council adopt the dog policy.
The Council discussed the complaints procedure policy, which is compiled by the National Association of Local Councils. Cllr Brooks proposed that 3.1 should be amended to include “not a legal representative” but the motion fell. It was **RESOLVED** that the Council adopt the complaints procedure with no amendments made to it.

It was noted that the Equality and Diversity Policy will be amended by Cllr Crist and the Environmental Policy will be amended by Cllr Latham and both will presented for the Council to consider adopting at the September meeting.

44. Correspondence.
There being no further business the meeting closed at 9.30pm.

Date.....

Signed..... Chairman