

Cuddington Parish Council

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD AT THE VILLAGE HALL, NORLEY ROAD CUDDINGTON ON 24TH JUNE 2019, COMMENCING AT 11AM.

Present: - Cllr Chrimes Chairman, Cllr Brooks, Cllr Crist and Cllr Evans. Also present Mrs Julie Chrimes – Clerk.

1. **Apologies:** None.

2. **Declarations of Interest.** There were no disclosures under (a) Disclosable Pecuniary Interests. Under (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Cuddington Parish Council's Code of Conduct, Cllr Chrimes declared an Interest due to her involvement with the Royal British Legion and also her relationship with the Parish Clerk.

3. **Designated Reserves.** The clerk explained designated reserves.
Norley Road Playing Fields Refurbishment £5,575.95 (Retention fees and under spend of £2820.00)
Flea Moss Pit £200.00
NS&I Account £16,012.16 (Weaverham Road Car Park and new Play equipment funds)
The Committee noted that the Community Infrastructure Levy money received in March 2019 (£1,438.50) was spent on the two new notice boards, sited at Norley Road and Mere Lane.

4. **2019-2020 Budget.** The Committee went through the monthly expenditure monitor line by line, and noted that the actual expenditure to date excluding capital payments was £26,167 and the remainder figure to date from the annual budget is currently £54,110.
Cllr Evans advised the committee that during the annual assembly he noted, The Royal British Legion had nowhere to display their trophies. The Library has refused a recent request from Cllr Evans. It was proposed by Cllr Evans to recommend to full Council, that a lockable display cabinet is purchased by the parish council and installed inside the foyer of the Village Hall, subject to agreement from the Cuddington and Sandiway Parish Playing Fields Association Ltd.

The Clerk advised the committee on the 45 additional hours she had worked over a 10 week period. This was necessary to ensure that the Council was compliant with all its legal duties during the new term of office 2019-2023. The committee advised the clerk to list the additional duties so that the full Council can consider approving the additional hours worked. The additional duties included assisting existing councillors and new candidates in relation to the election process, the co-option process, additional printing and scanning of all post election documents. Review and update 14 new policies and procedures. Additional time was spent catching up with administration work following the attendance of a Play Inspection Course and RPII Exam and the attendance of a Transfer Granting and Exercising of Burial Rights course. There was also an increase in enquires from residents relating to Trees, Public rights of Way and speeding.

The next Finance & General Purposes Group Committee meeting is scheduled for Monday 14th October at 11am. *There being no further business the meeting closed at 12.05pm.*

Date.....

Signed..... Chairman