

CUDDINGTON PARISH COUNCIL

MINUTES OF THE ANNUAL ASSEMBLY FOR THE PARISH OF CUDDINGTON HELD IN THE VILLAGE HALL, NORLEY ROAD, CUDDINGTON ON 18th APRIL 2018 AT 8PM.

Present: Cllr's Faulkner - Chairman, Chivers, Kerrigan, Brooks, Chrimes, Vincent, Jones, Shepherd.

Also present: CWAC Cllr Fifield, Julie Chrimes – Parish Clerk and 20 members of the public.

1. **Apologies for absence.** Apologies were received from: Cllr Nixon, CWAC Cllr's Tonge and Williams and Mrs Smith.
2. **PCSO Davey** Scam Awareness has been carried out in the village and another meeting will be set up shortly. A few local youths have been carrying out anti social behaviour and if this continues then they will be served with a criminal behaviour order. PCSO Davey has been into Weaverham High School to talk to pupils there and a face book and twitter account will be set up to communicate with the youths in the village.
3. **Matthew Davies – Kier Group** Matthew reported that Kier provides weekly kerbside recycling collections and fortnight residual waste collections to approximately 153,000 properties, producing high quality recyclable material and a service with a low carbon footprint. Kitchen food waste makes up around a third of the waste in residual waste bins, this is now recycled rather than going to landfill. Kier engage with the community and are currently working with Cuddington Primary School. Educational visits are open to the public and are free. In the national league table CWaC Council sits 20th out of 352 Council's for recycling waste.
Residents are encouraged to contact the council if there are any spillages during the emptying of bins, as there are camera's fitted on all refuse lorries, and the Council takes this issue very seriously.
4. **Primary Schools. Cuddington Primary School.** Mrs Mills reported that the school now has 4 new classrooms due to the new build which was completed in November 2017. Both the Primary schools continue to work closely together, and children and teachers from both schools will be carrying out a village litter pick. Eco week will commence on May 21st, and Cuddington Primary School will be working towards Eco Green Flag status.
Car parking at the school remains tricky at times, though 15 new car spaces have been created at the rear of the school, the opening of a gate on the Bovis estate has alleviated some parking issues. Scooter Pods and Bicycle racks have also been installed to encourage children to cycle or ride to school. Children will also be bulb planting around the village and look forward to participating in the village Gala Day.
Sandiway School. Mr Priddy reported that Sandiway School will be oversubscribed from September. Both Schools will explore the possibilities of becoming an academy trust for the future. Pupils are engaging with elderly in the village nursing homes. Mr Priddy is concerned that a "20MPH sign stops just short of the school entrance, though police have confirmed that they will enforce it around the school.
5. **Chairman's Report** When I became Chairman of Cuddington Parish Council in May 2017 I said at the time that it was important that we are open and transparent in everything we do. It has been a busy year and here are some of the highlights.

NEIGHBOURHOOD PLAN: When a Neighbourhood Plan is adopted it becomes a planning document used with others to determine planning applications. The Group set up to create this have done a tremendous work. Everything has to be evidence based and there must be extensive proof of engagement with the

community at all stages. The amount of paper produced is horrendous. They are presently approaching Regulation 15 which is a consultation run by Cheshire West and Chester Council. There will be feedback from this which will have to be dealt with and then an Examiner will be appointed to give the green light to go forward to a referendum. This is expected towards the end of 2018. You will have the final say and if you say yes the Neighbourhood Plan will then be adopted. The whole Parish Council have already expressed their thanks to John Kerrigan and his team.

VILLAGE PLAN: This is about improving the village and making life better for residents. The Village Plan Implementation Group have produced a final report setting out what has been done and recommending further action. This report is on the Village Website and available at the Library. Some informal groups will continue their work. All the recommendations have been considered by the Parish Council and almost all accepted. The Parish Council's formal response to these recommendations will be posted on the Village Website when the document has been approved. In the meantime my thanks to the 24 volunteers who have worked very hard in the 3 Working Groups.

PLANNING: The Parish Council continues to alert near neighbours of planning applications submitted over and above the Planning Authority's statutory requirement. This is for Cuddington and Sandiway. The office at Delamere Park takes responsibility there. All local planning applications are considered by the Parish Council as consultee and some go before full Parish Council. Residents wishing to comment may do so formally to Cheshire West and Chester Council, the Planning Authority and to the Parish Council as consultee.

NEW PLAY EQUIPMENT AT NORLEY ROAD: This is a major project with the new equipment being installed at the end of March. The Parish Council have worked with the Playing Field Association and funded project management who in turn have utilised S106 planning obligation funding and obtained 1 for 1 match funding from the Wren Community Fund and the Big Lottery Fund "Awards for All". Contributions from Cheshire West and Chester Councillors Charles Fifield, Harry Tonge and Paul Williams.

FINANCIAL INFORMATION: The Parish Council's unaudited income and expenditure statement for the year ended 31st March 2018 is available at Assembly and this shows bank balances held as at 31st March 2018 and a breakdown between general and designated reserves.

CAR PARK EXTENSION at Mere Lane shops was completed during the year. This has been funded by Weaver Vale Housing Trust, Cheshire West and Chester Councillors Charles Fifield, Harry Tonge, Paul Williams and the Parish Council and some shop owners.

ALLOTMENTS: Allotments at Eden Grange for the benefit of all residents in the Parish were a commitment made by Taylor Wimpey. Construction has been delayed and the latest date given for completion in early 2019. A waiting list is held and from it a steering group formed to monitor progress. The allotments will be self- managed.

The Parish Council continues to fund publication of the monthly Round Tower Newsletter, the Christmas Tree at St. Johns, the annual grant towards the upkeep of the Playing Fields at Norley Road and small repairs and improvements throughout the village.

- 6. Audit of Accounts** The accounts for 2016/17 had been audited both internally and externally and were clean. An unaudited income and expenditure statement and bank reconciliation for the year to 31st March 2018 had been distributed to all present prior to the commencement of the meeting. There were no comments/ questions.
- 7. Cheshire West and Chester Councillors** Councillor Fifield reported to the meeting that all borough Councillors work closely with the Cuddington & Sandiway, Weaverham, Acton Bridge and Dutton. Ward Councillor's attend parish council meetings and support the community projects. The deadline for submitting grant application this year is November due to elections next year. Northwich Transport strategy is being developed to address current traffic congestion issues and support the future housing and regeneration plans for the town and wider urban area. The plans and proposals will be included in a public consultation from September 25 for 12 weeks.
- 8. Neighbourhood Plan.** Mr John Kerrigan reported that **Cheshire** West and Chester Council are taking Cuddington Neighbourhood Plan through Regulation 15 public consultation prior to appointing an

external examiner. The consultation will run from Monday April 16th to Wednesday 30th May 2018. This process will eventually lead to a referendum in which residents will have the opportunity to vote on the Neighbourhood Plan.

The Plan has been put together by a Steering Group, made up of 11 volunteers, including two members of the Parish Council. The Plan reflects the comments, observations and concerns raised by the residents of the Parish about its future. Opinions were gathered in surveys, road shows and consultations that have been carried out over the past two and a half years. Evidence was also gathered during the development of a Village Plan published in July 2015.

Neighbourhood plans provide a very powerful support to Parish and Borough Councils when planning decisions are being made. The Plan can be viewed on the village website

www.cuddingtonandsandiwayonline.org or via the link on the Cheshire West and Chester website.
www.cheshirewestandchester.gov.uk/neighbourhoodplanning

A paper copy of the Neighbourhood Plan and supporting documentation can be viewed at: Sandiway Library, Mere Lane, and Delamere Park Clubhouse.

A round of applause was received for all the hard work the 11 volunteers carried out.

- 9. Facilities and Communities including Web communication.** Mr Russell Smith reported that following the completion of the village plan document, groups were created and reported to the parish council these were Environment, Traffic & Transport, Facilities and Communication. The Parish Council accepted most of the recommendation of their final report which took 2 years to complete. A new village website was sent up in 2016, and it includes a news room where any news items are welcome, the address is www.candsonline.org

10. Reports from Voluntary Organisations

Parish Playing Field Association Ltd. Mrs Card reported that the hall is now 8 years old and is doing well although repairs are needed in some areas. Due to anti social behaviour CCTV will be installed in the near future at a cost of £2,500.00. Nobody has come forward to manage the 69ers, so it is being used as a store room. A first Aid course will be held in the village hall soon and any committee member can attend the course.

Royal British Legion Women's Section. Mrs Littleford reported that the Women's Section had had another successful year raising £322.50 for the Poppy Appeal. An open evening is scheduled for 28th June at 7pm, it is hoped that they attract new members. The Women's section is planning jointly with the RBL branch to have two stalls at the Gala Day. National Conference held in January saw the group bringing home cups and certificates. The group have a number of events planned throughout the year which they hope will be supported by everyone. The main objective of the Women's Section is to give help and support to wives and children and families of serving and the ex service community.

Royal British Legion. The group meet on the 2nd Tuesday of every month, there are 8 committee members but the group see very little of members. In May the Standard Bearer will be going to Belfast to represent the group at the RBL conference. The Poppy appeal raised £5,046.46.

There will be a prize bingo on 8th June and awards evening at S John's Church.

On 6th July the group are hoping to lay a garden of remembrance with children from both schools, this will be on the corner of Weaverham Road and Norley Road.

- 11. Cemetery Committee.** Cllr Brooks reported that there is a new clerk to the cemetery in position and she is working extremely hard to bring all documents up to date. CCTV is installed at the cemetery.
- 12. Public Footpaths.** Cllr Chivers reported that we have a number of good footpaths in the village, and if anyone notices a problems please contact either Cllr Chivers, Vincent or Shepherd, numbers are available of the website or notice board. Kennel Wood footpath route confirmation is still ongoing.

Cheshire West seems to have less resources to make these changes however, CWAC Councillors are chasing up for the parish council. The next village walk is scheduled for May 13th at 10am meeting at the Village hall car park and the walk will be along Cuddington Brook and pointing out the three Mill locations.

13. Written Resolutions

No written resolutions had been received.

14. Resolutions from the floor

No resolutions from the floor were received.

15. Questions from the floor A member of the public asked for an update on Flea Moss Pit and Cllr Chivers advised him that CWAC have confirmed they will not adopt the road, so the council will report this to the current buyers.

A member of the public raised questions about the "20MPH" signs in the village, the Chairman advised the meeting that currently the Traffic and Transport group are working on this.

The Chairman thanked everyone for attending the annual assembly and there being no further business the meeting concluded at 9.40pm.

Date:

Signed..... **Chairman.**