

Cuddington Parish Council

**Minutes of the extra ordinary meeting of the Council for the Parish of Cuddington
held on Monday 19th September 2016 at the Village Hall,
Norley Road, Cuddington, at 7.30pm.**

PRESENT:– Cllr Nixon - Chairman, Cllr Brooks, Cllr Chrimes, Cllr Jones, Cllr Kerrigan, Cllr Shepherd, Cllr Vincent.

Also present were: Six members of the public.

Prior to the open forum, the Chairman made a special presentation to Howard Hampson in recognition of the work he has done for 16 years in building and maintaining the village website.

Gillian Williams spoke to raise concerns over bonfires held by residents, particularly on weekend mornings, which is un-neighbourly and can interfere with things like drying washing. Sarah Shepherd offered to take this forward with the Environment WG within the Village Plan.

Mr John Kerrigan gave an update on the Neighbourhood plan, supported by Mr Alan and Mrs Pam Latham. Mr Kerrigan spoke on the work done by Mr Mike Jeal in analyzing the outcomes from the Housing Needs Survey, and then Mr Latham spoke on the NP Character Assessment which has been carried out over the summer, supported by extensive photographic evidence gathered by Mrs Latham.

The meeting commenced at 8.20pm.

- 44. Apologies.** Cllr Chivers, Cllr Lees, Cllr Faulkner and CWaC Cllr's Fifield, Tonge and Williams.
- 45. Declaration of Interest.** No member, present at the meeting disclosed any (a) disclosable pecuniary interests. Under (b) other disclosable no member present declared an interest.
- 46. Minutes.** It was proposed by Cllr Vincent and seconded by Cllr Kerrigan **RESOLVED** that the Chairman signs the minutes of the extra ordinary meeting held 11th August 2016 and the Finance and General Purposes committee meeting held on Monday 5th September 2016 as a true and proper record.
- 47. Matters arising.** In relation to S106, an apology has been received from Mark Simmons of CW&C in response to the Council's complaint of late notification of the requirement for match funding in respect of the application for S106 money.
- 48. Correspondence from local residents.** A resident of Delamere Park has suggested that a resident on the Eden Grange estate has modified his driveway to allow access to the A49 via Bag Lane. This is expressly forbidden by the planning consent. This letter has been passed onto the CWaC planning department.

A resident has complained to the Northwich Guardian and CWaC about the poor bus service provided since the collapse of GHA coaches, claiming that the Arriva bus service is almost un-

usable when trying to attend an appointment, or to catch a train from Hartford. Given that major planning applications have been approved on the basis that Cuddington and Sandiway have 'excellent' public transport links, and that CWaC have clearly stated their on-going requirements for the provision of public transport.

49. Planning Applications.

APP Number	Location	Proposal	PC Comments
16/03745/FUL	4 The Dell	Single storey extension to attached garage providing workshop studio	No objection.
16/03957/FUL	73 Ash Road	Single storey side extension.	No objection.

Correspondence has been received with regard to deviations from the planning consent at Define Food and Wine – these are being investigated by CWaC Cllr Tongue, supported by the planning and enforcement authorities.

b) Planning decisions and notices.

- 16/02130/FUL, 9 Glebe Road: 2 storey side extension. Plans amended and open for consultation until September 8th. No further response from the Council due to summer break
- 16/02949/FUL, replacement of tennis court on Smithy Lane with detached dwelling - refused.
- 16/02716/OUT, construction of dwelling on land adjacent to 28 Blake Lane – refused.

50. Financial Matters.

- Expenditure and Income Statements.** Proposed by Cllr Brooks Seconded by Cllr Shepherd **RESOLVED** that the expenditure and income statements are accepted as a true record.
- Approve payments.** **RESOLVED** that payments listed on the finance document be accepted, and funds to cover payments authorised shall be transferred from the business saver account to the community account by the clerk.
- Finance & General purposes committee meeting held on 5th September 2016.
The Council **RESOLVED** to accept recommendations made which were:
 - £500 for the provision of new Christmas lights from Greenwoods. The existing lights will be offered for disposal in the Round Tower
 - St. Johns Church will be requested to provide volunteers to assist with dressing the Christmas tree.
 - The annual budget for village maintenance will need to increase in 2017-2018, and that a sinking fund is created to address future maintenance issues with the Weaverham Road Car Park.
- It was noted that BDO had completed an external audit on 16th September, the Council received a letter from the external auditor stating there was an issue raised on the audit in relation to the asset register. The submitted documents were checked by the Clerk, and

considered to be correct, so were returned to the auditor who duly confirmed they are correct and to please ignore the issue.

		Total
	BBF	£133,771.72
Payments authorised:	Aug-16	£9,007.13
		<u>£124,764.59</u>

Receipts

Barclays Bank Interest refund re error see letter dated 19.04.2016	£77.02	£124,841.61
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Accounts

Barclays Community Account (as at 05.09.2016)	£1,360.33	
Barclays Business Saver Account (as at 05.09.2016)	£111,674.45	
NS & Inv. Account 138 073 109	£11,775.70	£124,810.48
Cq no: 102285 void		

Cq No:	To whom paid	Particulars of payment	Statutory Provision	Inv. No.	Amount
102284	Play Inspect. & Maintenance Services	Repairs to Seesaw BLG play area (min: 30/2016)	(PHA 1875 s,164)	47	£666.18
Bacs	Employee	Salary September 2016	(LGA1972, s112)	48	£1,831.26
Bacs	Employee	Reimbursement TP & Internet September 2016	(LGA1972, s111)	49	£35.00
DD	NEST Pensions	Employer & Employee Cont. 6 August - 5th September 2016	(LGA1972, s112)	50	£33.13
102286	Urban Imprint	Inv 16-018-JEG-001 in relation to Neighbourhood Plan	(LGA1972 s144)	51	£2,598.76
102287	Urban Imprint	Inv 16-018-JEG-002 in relation to Neighbourhood Plan	(LGA1972 s144)	52	£173.26
102288	Mrs J Chrimes	Reimbursement of Annual use of Clerk's home for conducting Council business.	(LG(FP)A 1963 sec5)	53	£819.00
102289	We fix it	Identify and Repair problems with Windows and Outlook	(LGA1972, s111)	54	£50.00
102290	Wicksteed Playgrounds	Annual Inspection of Boundary Lane Green Play area	(PHA 1875 s,164)	55	£54.00
Bacs	NEST Pensions	Employer & Employee Cont. 6 September - 5th October 2016	(LGA1972, s112)	56	£33.13
102291	Prism design and print	Round Tower Newsletter - September edition	(LGA 1972,s142)	57	£176.00
102292	BDO LLP	2015-2016 External Audit Fees	(LGA 1972 – Sec 133)	58	£480.00
					£6,949.72

51. Written reports from other meetings. Noted: NP steering group update distributed to councillors by email.

The Council received a query from Mr Smith member of the Village Plan implementation group regarding the inclusion of advertising on the new village website, who would make the decision on advertising content? Council discussed this and it was proposed by Cllr Chrimes and seconded by Cllr Brookes and **RESOLVED** that, it would be preferable not to have adverts on the website, and furthermore adverts on the Village website convey the sense that services have been approved by the Parish Council.

52. Flea Moss Pit. No update was available from Cllr Chivers
Cllr Kerrigan has contacted Steve Dearden (Moss Hasselhurst) regarding on-going issues with the placement of parking restrictions on the access road to the plot. When the outline planning permission was submitted, there were no restrictions applied on existing parking, and the purchaser is now attempting to have the Council submit an application to CWaC requesting a TRO.

Cllr Nixon has been requested to sign a deposition stating that no person or organization lays claim to soak away beneath Flea Moss Pit. A discussion with Moss Hasselhurst will be arranged, followed by a full meeting of the FMP committee before the deposition will be signed to ensure that no liability falls on the Council for an incorrect disclosure

53. Village Maintenance.

Boundary Lane Green Play Area: The annual inspection has found several minor issues marked 'refer to manufacturer'.

Given the Clerk's non-availability for the immediate future, Cllr Nixon has requested a quotation from Jo O'Donoghue to carry out a weekly visual inspection of the play area. An A3 plan showing the planned parking layout for the additional car park at Mere lane will be displayed in the Library, with additional double-yellow lines to be added opposite the parking bays on Mere Lane, and at the junctions with Ash Lane, Blake Lane and Fir Lane

54. Correspondence and any other business.

- CHALC Annual meeting on Thursday 20th October, 7-9pm at Middlewich Civic Hall. Cllr Nixon and Cllr Faulkner plan to attend.
- We are to be consulted in the drawing-up of the Whitegate and Marton Neighbourhood Development Plan.
- A resident has raised concerns over aggressive letters being left on vehicles parked inconsiderately parked on Chiltern Close – this cannot be addressed by the Parish Council, but the matter will be referred to the PCSO.

There being no further business the meeting closed at 10.15pm.

Date.....

Signed..... Chairman