

Cuddington Parish Council

**Minutes of the Annual statutory meeting of the Council for the Parish of Cuddington
held on Monday 15th May 2017 at the Village Hall,
Norley Road, Cuddington, at 7.30pm.**

PRESENT:– Cllr Brooks, Cllr Chivers, Cllr Chrimes, Cllr Faulkner, Cllr Kerrigan, Cllr Nixon, Cllr Shepherd and Cllr Vincent.

Also present were: CWaC Cllr Fifield, CWaC Cllr Tonge, Mrs J Chrimes - Clerk to the Council, one member of the public and the editor of the Round Tower.

During public forum Mr John Kerrigan responded to feedback from the Council following the meeting on 26th April and advised that Councillors comments will be reviewed alongside all evidence before the steering group complete the Draft Neighbourhood Plan for the first formal consultation stage, Regulation 14.

Cllr Tonge advised the meeting on the Delamere licence application and also that CWaC are looking into the possibility of reducing the speed limit at the junction of A556 and the A49.

The meeting commenced at 7.30pm.

1. **Election of Chairman. RESOLVED** That Cllr Faulkner is elected Chairman for the year 2017-2018.

Cllr Faulkner thanked his predecessor Cllr Nixon reporting that his commitment and service to the local community over a great many years has been outstanding.
2. **Signing of Declaration of acceptance of office by the Chairman.** Cllr Faulkner signed the acceptance of office declaration.
3. **Election of Vice Chairman. RESOLVED** That Cllr Brooks is elected Vice Chairman for the year 2017-2018.
4. **Apologies.** Cllr Lees and Cllr Jones.
5. **Declaration of Interest.** There was none.
6. **Minutes.** Proposed by Cllr Shepherd and seconded by Cllr Brooks **RESOLVED** that the Chairman signs the minutes of the meeting held 24th April 2017 as a true and proper record.
7. **Appointments of memberships for 2017-2018. RESOLVED,** the following are annual committee and working group party appointments.

Finance & General Purposes Committee: Chairman – Cllr Faulkner, Vice Chairman – Cllr Brooks, Cllr Lees and Cllr Nixon.

Flea Moss Pit Committee: Cllr's Chivers, Chrimes, Kerrigan and Nixon.

Planning Committee: Cllr's Shepherd and Vincent.

Cemetery Committee: Cllr's Brooks, Chrimes, Jones, Lees and Shepherd.

PC Representatives of the Playing Fields Management Committee: Cllr's Jones and Nixon.

Working Party Groups.

Neighbourhood Plan Group: Cllr's Kerrigan and Vincent.

Village Footpaths Group: Cllr's Chivers, Shepherd and Vincent.

Strategic Issues & Sustainability Group: Cllr's Faulkner, Kerrigan and Vincent.

Traffic Group & Village Maintenance: Cllr's Chrimes, Kerrigan, Nixon and Vincent.

Village Plan Implementation Group: Cllr's Faulkner and Shepherd.

Allotments: Cllr's Faulkner and Chivers.

Norley Road Playing Field steering group: Cllr's Kerrigan and Vincent.

8. **Matters arising.** There was none.

9. **Correspondence from local residents.** Correspondence was received in relation to a recent article in the Round Tower relating an appeal decision by the Planning Inspectorate. It was **RESOLVED** to reply to the resident, explaining that the editor of the Round Tower reported on the matter using an extract from the appeal decision letter.
A resident contacted the council to express concern following notification that a planning application on Land Rear Roselands 9 Cartledge Close has been granted. The clerk advised the meeting that she forwarded the residents' concerns on to CWaC Tonge after replying to the resident explaining that the parish council are consultees and does not have the power to make planning decisions.

10. **Planning Applications.**

APP Number	Location	Proposal	PC Comments
17/01710/FUL	20 Boundary Lane South	Two storey rear/side extension	No objection.
17/01673/FUL	The Mount Cuddington Lane	Front single storey extension	No objection.
17/01778/CAT	60 Norley Road	Seeking permission for work to be carried out on the three mature oak trees which front the property. T1(which is next to Sandiway school) to remove dead wood and reduce the crown by approximately 2 metres, T2 (in the centre) as the previous but a crown reduction of 2.5 metres and T3 next to the drive. to be felled, as it is a very unhealthy specimen.	No objection.
17/01833/FUL	11 Meadow Close	Two storey side extension and garage conversion.	No objection.
17/01888/FUL	Ravensclough Waste	Proposed detached garage	No objection.

	Lane		
17/01901/FUL	6 Mayfield Grove	Proposed loft conversion and works to roof.	No objection.

b)

Planning decisions and notices. Noted: The following applications were approved by Cheshire West and Chester Council.

Proposal: Single storey extension to side and rear

Location: 6 Lawnsdale Cuddington Northwich Cheshire CW8 2UT

Proposal: Single storey extension

Location: 22 Denehurst Park Way Cuddington Northwich Cheshire CW8 2UD

Proposal: New front entrance porch & canopy, 2 storey side extension & single storey rear extension & new chimney stack

Location: 33 Hadrian Way Cuddington Northwich Cheshire CW8 2JR

Proposal: Two storey side extension and front porch

Location: 25 Mayfield Drive Cuddington Northwich Cheshire CW8 2LS

Proposal: Single storey front extension and porch; addition of pitched roof over existing side extension and garage

Location: 513 Chester Road Cuddington Northwich Cheshire CW8 2DR

Proposal: One new dwelling with garaging

Location: Land Rear Roselands 9 Cartledge Close Cuddington Northwich Cheshire.

11. Financial Matters.

a) **Barclays Bank.** The Council acknowledged a letter from Barclays Bank apologising for not processing a change in a standing order payment, the clerk advised the meeting that following the complaint a compensation cheque was received for £25.00.

b) **Expenditure and Income Statements. RESOLVED** that the expenditure and income statements are accepted as a true record.

c) **Approve payments. RESOLVED** that payments listed on the finance document be accepted, and funds to cover payments authorised shall be transferred by telephone from the business saver account to the community account by the clerk.

		Total	
	BBF	£85,126.26	
Payments authorised:	Apr-17	£10,188.64	
		£74,937.62	
Receipts			
Barclays Bank ref:			
864151702/17		£25.00	
CWaC Council - Precept		£79,370.00	<u>£154,332.62</u>

requirements

Accounts

Barclays Community Account - 30708852	£3,325.94	
Barclays Business Saver Account - 80344400	£140,642.04	
NS & Inv. Account - 138 073 109	£11,846.45	£155,814.43

Cq no. NYP - 102338,102339,102343.

Cq No:	To whom paid	Particulars of payment	Statutory Provision	Inv. No.	Amount
102344	Moss Haslehurst	Legal Fees - Flea Moss Pit	LGA 1972 – Sec 133	10	£166.60
Bacs	Employee	Salary April 2017	(LGA1972, s112)	11	£1,854.00
Bacs	Employee	Reimbursement TP & Internet May 2017	(LGA1972, s111)	12	£35.00
102345	Prism Design and print	Printing of Round Tower May edition	(LGA 1972,s142)	13	£176.00
DD	Nest Pension	Employer & Employee Cont. 6 April - 5 May 2017	(LGA1972, s112)	14	£83.67
	Play Inspection & Maint.	Operational report Boundary Lane Green Play area	(PHA 1875 s,164)	15	£36.00
102347	Cheshire Community Action	Membership fees 2017-2018	LGA1972,s143	16	£50.00
102348	CSPFFA Ltd	First half of grant for 2017/2018	(PHA1987 s 164; OSA 1906 ss 9&10)	17	£9,000.00
					£11,401.27

- d) **Estimate for Village Maintenance Work. RESOLVED** that the Council accepts the estimate for village maintenance work during the financial year 2017/2018 from Michael’s Garden & Landscape Services.
- e) **Chairman Allowance. RESOLVED** the Chairman’s Allowance be set at £100 for the financial year 2017/2018.

12. Written reports from other meetings. Cemetery Committee Cllr Brooks reported on recent negative press relating to the removal of an arbour and re-siting of a bench at the cemetery, causing distress to the bereaved family. The Chairman of the committee has been liaising with the family and advised them that the committee is committed to acting in the best intentions for all residents. Councillor Brooks also advised the meeting on the current issues relating to the governance, administration and financial matters of the Cemetery Committee and that our Parish Council’s representatives are working with the clerk to resolve matters.

Neighbourhood Plan. Members of the Council attended a meeting on 26th April where policies were formally drafted and presented to the Parish Council and feedback was received by the steering group.

The Council noted that content and direction of the policies must be based on evidence if they are to pass external examination prior to Referendum. The policies reflect the consultation feedback received throughout the project. In April 2016 Road shows were held (92 attendees), in May the Housing Needs Survey was carried out (30% resident response rate), and in July and August the Character Assessment walk rounds were conducted involving more than 25 residents.

Further Road shows were held in October 2016 to review the Housing Needs Survey results and Character Assessment work. In addition some initial policy ideas were tested. These Roadshows were attended by 114 residents. In November 2016 the first draft policies were tested on all residents in the community with an 18% response rate. Any policy receiving less than 95% support was modified or rejected from our draft.

It was **RESOLVED** that the Council formally endorse draft Neighbourhood Plan policies.

Flea Moss Pit. Cllr Chivers advised the meeting that the potential buyers were carrying out probe hole tests on site. Concerns were raised with the amount of cars parked on Flea Moss Pit. It was **RESOLVED** to write to residents advising that the only residents who have a right of way of eight feet wide adjoining the rear garden fences as shown on the Land Registry charges register CH317859 are Oola and Marlow of Warrington Road Cuddington.

13. **Village Maintenance. Boundary Lane Green Play area.** The operational inspection report for 26th April 2017 for Boundary Lane Green play area was received and noted, all matters listed for action are listed as very low in the current risk assessment.

CWaC have requested a contribution of £1,925.00 from each parish (Cuddington, Delamere and Oakmere) in relation to the possibility of reducing the speed limit at the junction of the A556 and the A49. Following CWaC Tonge's advice it was **RESOLVED** to defer the request until the next meeting.

Ravensclough Waste. Cllr Vincent reported that a fence has been erected on land that the Council maintain. It was **RESOLVED** to write to residents explaining that the fence will be removed within 14 days of the date of the letter due to the fence impeding on the Council's access to maintain the land.

14. **Correspondence and any other business.** It was noted that the statutory meeting in July will be scheduled for Monday 24th July at 7.30pm due to the clerk's upcoming annual leave.

There being no further business the meeting closed at 9.31pm.

Date.....

Signed..... Chairman