

Cuddington Parish Council

Minutes of the statutory meeting of the Council for the Parish of Cuddington
held on Monday 21st March 2016 at the Village Hall,
Norley Road, Cuddington, at 7.30pm.

PRESENT:– Cllr Nixon - Chairman, Cllr Brooks, Cllr Chrimes, Cllr Chivers, Cllr Faulkner, Cllr Jones, Cllr Kerrigan, Cllr Lees, Cllr Shepherd and Cllr Vincent.

Also present were: CWaC Cllr Tonge, Cllr Fifield, Mrs J Chrimes - Clerk to the Council, Mrs Nicola Brown editor of the Round Tower newsletter and 5 members of the public.

During public forum a member of the public raised a number of concerns he had with the proposed car park in Mere Lane.

Fiona Dunning - CWaC addressed the Council and reported that before any work starts on the proposed Car Park, every aspect of it would be scrutinised by the relevant department of CWaC to ensure that it complies with regulations, and CWaC would be drawing up a plan for public consultation.

A member of the public raised concerns in relation to planning application 16/00319/FUL.

Mr Kerrigan, Chairman of the Neighbourhood Plan working group carried out a presentation.

CWaC Ward Councillor's reported that their personal budgets for helping the community have been halved.

The meeting commenced at 8.40pm.

121. Apologies. There was none.

122. Declaration of Interest. Noted: Cllr Jones declared a disclosable pecuniary interest under item 6 planning application number: 16/00568/OUT, under other disclosable interests
Cllr Nixon declared an interest in planning application number: 16/00616/FUL.

123. Minutes. Proposed by Cllr Lees and seconded by Cllr Brooks **RESOLVED** that the minutes of the statutory meeting held on 15th February 2016 were accepted as an accurate record and duly signed by the Chairman.
Cllr Brooks tabled an amendment to the Finance and General Purposes committee minutes, but the amendment fell. Proposed by Cllr Vincent and seconded by Cllr Nixon **RESOLVED** that the minutes of the Finance and General Purpose's committee meeting held on March 10th 2016 were accepted as an accurate record and duly signed by the Chairman.

124. Matters arising. Cllr Chrimes updated the meeting on the Royal British Legion's memorial stone which is to be re-laid at the Cemetery, the proposed date is 11th September 2016.

125. Correspondence from local residents. The clerk reported on a request under the Freedom of Information Act 2000 and advised the Council that she is at present locating and identifying the information which falls within the scope of the request, and will then disclose the information.

A number of residents had contacted the clerk with queries relating to the proposed new car park at Mere Lane. It was proposed by Cllr Chivers, seconded by Cllr Faulkner and **RESOLVED**

that the Clerk advises the residents that currently, only the draft plans are displayed in the library, the Parish Council will need to consult with the local community on any proposals. The Council would also need to seek permission from the landowner for any changes (once the plans are agreed) formally consult with CWaC Planning department, and discuss the ongoing revenue implications and establish who is responsible for the new car park.

126. Planning Applications.

APP Number	Location	Proposal	PC Comments
16/00616/FUL	6 Moss Lane	Erection of single storey rear extension and front porch	No objections.
16/00641/FUL	97 Forest Road	Single extension at rear; Alterations to existing garage including new raised roof	No objections.
16/00998/FUL	1 Mayfield Drive	Rear conservatory	No objections.
16/00230/FUL	The Cottage Ravensclough Manor House Waste Lane	Change of use of detached building to form a dwelling with extension to roof ridge height, formation of rear dormer windows and front porch extension.	No objection.
16/00568/OUT	Land Adjacent To White Lodge Orchard Norley Road	One detached dwelling and garage (resubmission of 13/00220/OUT)	No objection. (Noted: Cllr Jones left the meeting whilst this item was discussed)

b) Planning decisions and notices. Notices of decisions: 16/00321/FUL – Approval, 16/00548/FUL – Approval, 15/04989/COU – Approval, 16/00306/FUL – Approval. The Council **RESOLVED** to make representation to the proposed Licence Application Ref: 16/00530/LIPREM - Delamere Manor, the Clerk shall submit representation which relates to three of the four Licensing objectives by the deadline date of 23rd March 2016.

127. **Financial Matters.** It was proposed by Cllr Chrimes and seconded by Cllr Shepherd and **RESOLVED** that: a) the expenditure and income statements are accepted as a true record, b) Payments listed on the finance document be accepted, and funds to cover payments authorised shall be transferred by telephone from the business saver account to the community account by the clerk.

	BBF	£71,892.26		
Payments authorised:	Feb-16	£2,193.41		
		£69,698.85		
Receipts				
CWAC Cllrs Grant - RE: Mere Lane Car Park		£8,000.00	£77,698.85	

Accounts					
Barclays Community Account			£1,266.06		
Barclays Business Saver Account			£64,788.09		
NS & Inv. Account 138 073 109			£11,775.70	£77,829.85	
Payments authorised 21st March 2016					
Cq No:	To whom paid	Particulars of payment	Statutory Provision	Inv. No.	Amount
Bacs	Employee	Salary March 2016	(LGA1972, s112)	103	£1,798.33
Bacs	Employee	Reimbursement TP & Internet March 2016	(LGA1972, s111)	104	£35.00
102247	Prism Design and Print	Round Tower Newsletter March Issue	(LGA 1972,s142)	105	£176.00
102248	CSPPFA Ltd	Room Hire - January 2016	(LGA 1972, s111)	106	£20.50
102249	CSPPFA Ltd	Room Hire - February 2016	(LGA 1972, s111)	107	£17.50
102250	HMRC	PAYE & NIC Contributions months 10-12	(LGA1972, s133)	108	£2,062.86
102251	Michael's Garden & landscaping	Work carried out during season April 2015-2016	(PHA 1875 s,164)	109	£780.00
102252	Michael's Garden & landscaping	Apply weed killer to hard & Plastic area of BLGPA	(PHA 1875 s,164)	110	£140.00
					£5,030.19

Noted: Cllr Chrimes left the meeting.

c) **Finance & General Purposes Committee recommendations.** The Council considered the F&GP's recommendations from the meeting held on 10th March 2016. Cllr Jones suggested that the Council may wish to include a statement in the Gala brochure advising residents what the Parish Council's responsibilities are and what powers and duties do Parish Councils have. It was noted in the past that such a statement has always been included in the village directory. It was further suggested that the Council consider putting useful information together to report on at the Annual Assembly.

It was proposed by Cllr Faulkner and seconded by Cllr Brooks and **RESOLVED** that, Cllr Faulkner's contribution to the preparation of the budget be re-visited at a pre budget meeting in readiness for 2017/2018 precept calculations.

It was further **RESOLVED** that Cllr Brooks will request a "holiday payment" for each of the three Parish Council's annual contribution at the next Cemetery Committee meeting.

Cllr Lees requested that it be recorded he was against the proposal in relation to the Cemetery Committee.

d) **Neighbourhood planning recommendations.** Cllr Vincent updated the meeting on costs that the committee will mostly likely require within the next few months. It was noted that from

April 2016 the committee will be eligible to apply for grant funding of up to £9,000. It was **RESOLVED** to approve payments for up to £1,230.00 if necessary, with a further contingency of £1,270.00.

- 128. Written reports from other meetings.** Notes from the implementation group meetings held on 23rd February, 2nd March and 14th March, were received and noted. Cllr Faulkner advised the meeting that the implementation group require £300 to install equipment on Ash Road to monitor traffic. It was **RESOLVED** that the payment of £300.00 is approved.
- 129. Flea Moss Pit.** It was **RESOLVED** to delegate power to members of the Flea Moss Pit committee. It was noted that Cllr Chivers will not take part in any decision making relating to acceptance of quotations in relation to the conveyancing process.
- 130. Village Maintenance.** a) Correspondence from CWaC was received advised the Council that the bollard in Fir Lane has been knocked over again and they do not plan to re-install the bollard.
 b) Repairs to items listed on the Boundary Lane Green Play Area annual inspection report dated 27th October 2015 will be completed week commencing 21st March.
 It was **RESOLVED** to accept the estimate for remedial work relating to Tunnel balustrade damage totalling £980.00 + Vat.
- 131. Correspondence and any other business.**

From	Date	Action/Venue/Information
Tower Mint – HM Queen Elizabeth II 90 th Birthday commemorative medal for schools and councils		Noted
CWAC Transport	24 th February 2016	Information on commercial service that will operate from April 2016 re: Weaverham High School Bus service.
CWAC Transport	February 2016	Road Safety Assessment of Walking routes from Cuddington & Sandiway to Weaverham High School.
New Homes Bonus	26 th February 2016	Noted: CWaC will no longer set aside 20% of the New Homes Bonus that it receives into a community fund.

There being no further business the meeting closed at 10.30pm.

Date.....

Signed..... Chairman