

# Cuddington Parish Council

**Minutes of the statutory meeting of the Council for the Parish of Cuddington  
held on Monday 20<sup>th</sup> June 2016 at the Village Hall,  
Norley Road, Cuddington, at 7.30pm.**

**PRESENT:**— Cllr Nixon - Chairman, Cllr Brooks, Cllr Chrimes, Cllr Faulkner, Cllr Jones, Cllr Kerrigan, Cllr Lees Cllr Shepherd and Cllr Vincent.

Also present were: CWaC Cllr Tonge, Mrs J Chrimes - Clerk to the Council, and 4 members of the public.

During public forum residents raised concerns with regards to planning application 16/01834/FUL. Cllr Tonge reported that he will liaise with the planning officer in relation to the planning application 16/01834/FUL.

Cllr Tonge also reported that a number of vigils held throughout the Cheshire West and Chester since the tragic death of Jo Cox MP.

The meeting commenced at 7.30pm.

19. **Apologies.** Cllr Chivers, CWaC Cllr Fifield and CWaC Cllr Williams.
20. **Declaration of Interest.** No member, present at the meeting disclosed any (a) disclosable pecuniary interests. Under (b) other disclosable interests Cllr Vincent declared an interest in planning application 15/05016/FUL.
21. **Minutes.** Subject to an amendment, minute number 7: add Neighbourhood Plan Group: Cllr Kerrigan, it was proposed by Cllr Lees and seconded by Cllr Faulkner **RESOLVED** that the Chairman signs the minutes of the meeting held 23<sup>rd</sup> May 2016 as a true and proper record. Proposed by Cllr Shepherd seconded by Cllr Chrimes **RESOLVED** that the Chairman signs the minutes of the extra ordinary meeting held on 6<sup>th</sup> June 2016 as a true and proper record. Proposed by Cllr Chrimes seconded by Cllr Faulkner **RESOLVED** that the Chairman signs the confidential minutes of the extra ordinary meeting held on 6<sup>th</sup> June 2016 as a true and proper record.
22. **Matters arising.** It was reported that a meeting is scheduled for Thursday 23<sup>rd</sup> June 2016 with Taylor Wimpey so that the Council can receive an update on the allotment site. *Subsequent to the meeting Taylor Wimpey cancelled the scheduled meeting.*  
It was noted that the flower bed in Fir Lane has been planted out with summer bedding plants.
23. **Correspondence from local residents.** There was none.

**24. Planning Applications.**

APP Number	Location	Proposal	PC Comments
15/05016/FUL	7 Forest Road	Change of use from existing stable block to boarding kennels	Recommend refusal: Adverse effect on residential amenity by reason of noise and highways safety. <i>Noted: Cllr Vincent did not take part in the discussion or vote.</i>
16/02113/FUL	9 Hadrian Way	Single storey rear extension	No objection.
16/02130/FUL	9 Glebe Road	Proposed 2 Storey Side & Rear Extension	<b>RESOLVED</b> to delegate power to the planning committee to submit comments: Who Recommend refusal: detrimental effect on neighbouring properties.

b) Planning decisions and notices. There were none.

**25. Financial Matters.**

a) **Expenditure and Income Statements.** **RESOLVED** that the expenditure and income statements are accepted as a true record.

b) **Approve payments.** **RESOLVED** that payments listed on the finance document be accepted, and funds to cover payments authorised shall be transferred from the business saver account to the community account by the clerk.

NOTED: that the Insurance premium tax (IPT) has increased from 6% to 9.5% for all insurance policies in the UK and this increase is reflected in the renewal premium.

		<b>Total</b>
	BBF	£147,022.04
Payments authorised:	May-16	£8,624.64
		<b><u>£138,397.40</u></b>

**Receipts**

CSPPFA Ltd - Peppercorn rent	£4.00
Spar Shop Fir Lane - Donation toward Car Park extension	£250.00
Groundwork UK - NHP Grant	£4,348.00
Interest earned	£12.57

£4,614.57    **£143,011.97**

**Accounts**

Barclays Community Account (as at 13/06/2016)

£2,698.31

Barclays Business Saver Account (as at 12/06/2016)

£128,460.94

NS & Inv. Account 138 073 109

£11,775.70    £142,934.95

Cq No:	To whom paid	Particulars of payment	Statutory Provision	Inv. No.	Amount
DD	Public Works Loan Board Loan	PWLB Ref: 611 07287	(NLA 1968 s,3)	24	£3,687.71
DD	NEST Pensions	Employer & Employee Contributions 6 June - 5 July 2016	(LGA1972, s112)	25	£33.13
Bacs	Employee	Salary June 2016	(LGA1972, s112)	26	£1,831.26
Bacs	Employee	Reimbursement TP & Internet June 2016	(LGA1972, s111)	27	£35.00
102270	Prism Design and Print	Round Tower Newsletter June Issue	(LGA 1972,s142)	28	£176.00
102271	HMRC	PAYE and NIC contributions x 3 months	(LGA 1972 S. 143)	29	£2,125.50
102272	CSPFFA Ltd	Room Hire - April & May 2016	(LGA 1972, s111)	30	£43.50
102273	Came & Company LCI	Local Council scheme Insurance 3 year agreement	(LGA1972 ,s140,s111)	31	£958.99
102274	Mr David Frith	Internal Audit Fees - 2015-2016	(LGA 1972 – Sec 133)	32	£130.00
102275	Michaels Garden & Landscaping Services	Work carried out at Norley Road Playing Fields	(PHA 1875 s,164)	33	£180.00
					<b><u>£9,201.09</u></b>

**26. The Lease between Cuddington Parish Council & CSPFFA LTD.** The Chairman reported that he and the Clerk had met with Trustees of the CSPFFA Ltd as the Tennis Club is seeking an LTA grant for the installation of new flood lighting. The LTA expects to see a 21 year lease on a Club when considering financial awards, but the current lease expires in 2027, queries were raised with regards to payment of the legal fees for renewing the lease. It was proposed by Cllr Chrimes seconded by Cllr Brooks and **RESOLVED** that the Council do not contribute towards the legal costs of renewing the lease. *Cllr Faulkner's objections were recorded.*

**27. Press & Media Policy.** Council considered the draft media policy tabled at the meeting. Subject to section 4.7 stating: Councillors can talk to the media but not on any council business and

must ensure that it is clear that the opinions given were their own and not necessarily those of the Council, It was **RESOLVED** that the Council adopt the Press and Media policy.

**Noted:** CWaC Cllr Tonge left the meeting.

- 28. Village Website.** It was noted that the new website may well be up and running by the end of September. It was **RESOLVED** that the content of the website will be overseen by Cllr Jones and Cllr Brooks on behalf of the Parish Council.
- 29. Written reports from other meetings.** Noted: that the various notes from recent village implementation group meetings were circulated prior to the meeting electronically, hard copies will also be circulated.  
Cllr Kerrigan reported that the Neighbourhood Plan Group had a stall at the recent Village Gala and the group recruited 24 volunteers to assist, there was a 30% response to the recent Housing Needs Survey. Currently the group are assessing three potential consultants and are expecting to make a decision this week.
- 30. Village Maintenance.** Over hanging trees in Cotswold Close were reported at the meeting. The Council considered a quotation to repair and install a new spring using the original top and base plate at Boundary Lane Green play area. **RESOLVED**, to accept quotation totalling £555.15 +VAT.  
It was reported that a letter had been sent to a resident in response to a number of questions he had raised at a previous Council meeting, relating to the proposed car park extension at Mere Lane.
- 31. Correspondence and any other business.**

From	Date	Action/Venue/Information
PCSO Nixon	20 <sup>th</sup> June	Noted: Updated report on matters relevant to the village.

Cllr Kerrigan proposed a vote of thanks to Cllr Jones for organising a popular and successful Gala Day.

*There being no further business the meeting closed at 9.40pm*

Date.....

Signed..... Chairman