

# Cuddington Parish Council

Minutes of the meeting of the Council for the Parish of Cuddington  
held on Monday 16<sup>th</sup> January 2017 at the Village Hall,  
Norley Road, Cuddington, at 7.30pm.

**PRESENT:**– Cllrs Nixon, Chrimes, Brooks, Chivers, Faulkner, Kerrigan Vincent, Jones, Lees and CWaC Cllr Tongue.  
Also present representatives two members of the public.

During open forum Cllr. Faulkner circulated a leaflet to Councillors which has been delivered to all households drawing attention to the new village website which is accessible from two web addresses: [www.cuddingtonandsandiwayonline.org](http://www.cuddingtonandsandiwayonline.org) and [www.candsonline.org](http://www.candsonline.org)

A resident has contacted the Clerk requesting to see the audited accounts to verify the balances held in the Council's three accounts. He also requested a copy of the report sent to CWaC by Cllr. Chivers relating to footpaths through Kennel Wood. Cllr. Chivers gave a brief update of the work carried out by CWaC on this issue: some of the footpath amendments are trivial and can be resolved easily, and others are more complex requiring some work. Cllr. Chivers will contact the resident directly.

A member of the Village Plan environment working group enquired with the Council if the excess stone could be used to build planters. Four are proposed, one each at Sandiway, Cuddington, Bryn and Delamere Park, and the stone might be used to fully or partly fabricate these structures. There is 37 tons (18 m<sup>3</sup>) of stone which is likely to be enough for both projects. It was suggested that the working group might seek a location for the temporary storage of this stone. A resident also enquired about the Council's contract for the maintenance of planters and beds around the village. The Chairman explained that Michael's Gardens and Landscapes hold the contract, though the pots are maintained by CWaC. Finally, a resident was concerned regarding a woodchip pile stored at the Weaverham Road Carpark – she is concerned that due to a combination of the woodchip and frequent fly-tipping, there is a general sense of untidiness in the area. The Chairman stated that the woodchip pile belongs to Michael's Gardens and Landscapes, and is used for various maintenance work around the village. It was suggested that the woodchip may be moved out of sight to reduce visual impact and deter further tipping.

Cllr. Tongue updated the Council on CWaC business. Several consultations remain open, and residents are invited to comment. Some residents will be chosen randomly to receive a CWaC performance survey which will be dispatched in around 2 weeks. The members' budgets are now spent-up, and a further contribution has been made to both the children's playground at Delamere Park, St. Johns Church Hall, and to CPC's playing field project. Cllr. Tongue will enquire about the level of member budgets in 2017. There are two on-going planning applications (Delamere Manor and Define), both of which have requests to be called-in. CWaC Environmental Officers are verifying that the ventilation equipment installed at Define which is at the heart of the complaints meets the required environmental and technical specifications. The Delamere Manor issue has not progressed as the Planning Officer is on long-term sickness, so the issue has stalled as there is a desire to continue this matter with the Planning Officer as she is familiar with the history. An issue relating to gully clearing in Smithy Lane is being pursued with Jamie Barron (CWA Highways Officer) to establish if the road is adopted by CWaC, and therefore their responsibility. The road had been sullied by the farmer while he moved a significant amount of manure onto the adjacent field, though given the weather at the time and the need to do this seasonal work, some spillage was considered unavoidable.

**91. Apologies.** Cllr Shepherd.

**92. Declaration of Interest.** No member, present at the meeting disclosed any (a) disclosable pecuniary interests. Under (b) other disclosable interests, no member present declared an interest.

**93. Minutes.** Proposed by Cllr. Faulkner, seconded by Cllr. Chrimes and **RESOLVED** that, the minutes of the statutory meeting held December 16<sup>th</sup> 2016 is an accurate record.

94. **Matters arising.** Cllr. Vincent provided an update on the Cemetery expansion issue. The contact at Cemex is absent at present, and they will contact us in due course. John Freeman is happy with our approach in this matter.

Cllr. Vincent also advised that he has bought some additional Christmas tree lights, and these are being stored at St. John’s Church. The Council have not yet disposed of the old lights. The Council will be happy if these were adopted by either Cuddington or Sandiway parades for display outside the shops. The Council have thanked Michael’s Garden and Landscaping for disposing of the Christmas tree free of charge.

95. **Correspondence from local residents.** None received.

96. **Planning Applications.**

APP Number	Location	Proposal	Parish Council Comments
17/00017/TPO	Redwalls Nursing Home 80 Weaverham Road	T1, T4, T5 and T6 - crown lift affected branches only to 5m. T2 - Dead cherry tree to be felled. T3 - Remove secondary limb	No objection.

**RESOLVED** that, the meeting be suspended to permit an update from Cllr Tongue. An appeal lodged in relation to an application seeking extant planning permission (16/02790/LDC) for a vehicular access to land South of Ivy Cottage (School Lane). The Secretary of State has ruled non-determination, so the applicant will progress this request with CWaC.

Cllr. Tongue left the meeting.

*The Council meeting was re-convened.*

97. **Financial Matters.** The Council have been advised by the CWaC finance department that Cuddington Parish Council’s precept request of £77,861 equates to a Band D charge for 2017/18 of £30.78. This represents a 4.3% (£1.26) increase and this will be shown on the Council Tax bill. A total payment of £79,370 (including the CTRS grant of £1,509) will be paid in April.

a) **Expenditure and Income Statements.** **RESOLVED** that the expenditure and income statements are accepted as a true record.

b) **Approve payments.** **RESOLVED** that payments listed on the finance document be accepted, and funds to cover payments authorised shall be transferred from the business saver account to the community account by the clerk.

		<b>Total</b>	
	BBF	£107,525.28	
Payments authorised:	Dec-16	£5,307.16	<b><u>£102,218.12</u></b>

**Receipts**

None

**Accounts**

Barclays Community Account £1,913.34

Cq no. 102310 NYP

Cq No:	To whom paid	Particulars of payment	Statutory Provision	Inv. No.	Amount
102315	Mr J Kerrigan	Reimbursement to Mr J Kerrigan Re: NHP workshop inv.	(LGA 1972, s111)	91	£42.30
102316	Mr T Vincent	Reimbursement of 2 sets of Christmas tree lights	(PHA 1875 s,164)	92	£40.00
Bacs	Employee	Salary January 2017	(LGA1972, s112)	93	£1,831.26
Bacs	Employee	Reimbursement TP & Internet January 2017	(LGA1972, s111)	94	£35.00
102317	F Morrey & Son	Purchase of trees for Norley Road Playing Filed	(PHA 1875 s,164)	95	£285.60
102318	CSPFFA Ltd	Room Hire December 2016	(LGA 1972, s111)	96	£30.50
102319	Prism Design and Print	Round Tower Newsletter January 2017 Issue	(LGA 1972,s142)	97	£176.00
DD	NEST Pensions	Employer & Employee Cont. 6th January - 5th February 2017	(LGA1972, s112)	98	£33.13
102320	CSPFFA Ltd	Third instalment of grant to CSPFFA Ltd.	(PHA1987 s 164; OSA 1906 ss 9&10)	99	£4,262.00
102321	Cemetery Committee	CPC Contribution on a proportional basis 2016/2017	LGA1972 s,214(6)	100	£1,000.25
102322	Sage UK Ltd	Annual Licence plan inc pension module	(LGA1972,s111)	101	£216.00
102323	Michaels Garden & Landscaping	Village Maintenance work carried out as per contract	(PHA 1875 s,164)	102	£100.00
					<b>£8,052.04</b>
102324	Cllr T Vincent	Replacement cheque for lost cheque no: 102316 - £40.00			

**98. Village Maintenance.** Cllr. Faulkner reported that CWaC have responded favourably to issues reported relating to potholes, and urged Councillors to make further direct reports of such maintenance issues.

Cllr. Kerrigan appraised the Council of concerns raised by a resident relating to traffic problems in Poplar Close whereby drivers are using the loop road to pass vehicles coming from Moss Lane due to cars being parked on the side of Poplar Close. This caused concern as children play in the loop road.

Cllr Chrimes reported on a tree which has fallen down on the open grass area adjacent to 42 Mere Lane. This has not yet been reported to CWaC, but does require urgent attention.

Cllr Chrimes also reported on an issue raised with vehicles parking on grass verges on Mere Lane – the level of parking on soft ground is causing significant rutting which presents a hazard to pedestrians both as it hardens in dry weather, and as it begins to encroach on the footpath.

Cllr Faulkner reported the view of the Village Plan Traffic and Transport group: each problem area in the village will be assessed separately and appropriate action taken. A programme of education urging people to value and respect the grass verges may be part of a solution. Alternately the grass might be removed and replaced with tarmac, though this is expensive and challenging due to the requirements to do this work to the correct specification.

**b)War Memorial.** The Chairman reminded the meeting that the Council do not have the powers to progress this issue, though they do need to address the question of storing the left-over stone from the Round Tower until a group of residents emerge who are prepared to steer this project and deliver a war memorial for the village. Cllrs Chivers, Chrimes and Nixon all have ideas on where we might store the stone, and will pursue these. It was **RESOLVED** that the Council write to CWaC stating that we want the left-over stone for village projects.

99. **Flea Moss Pit.** A meeting was held with the purchasers and the agent after the last Council meeting. They were very open about their plans for the land, stating they wish to build 3 quality bungalows with character. The land suits their purposes, but they have a problem with the access and are concerned that we do not have a definite right-of-access to the plot. They do not feel they can purchase the land without the Council being able to demonstrate a clear right-of-access – our deeds only *claim* a right-of-way giving access. The buyer has urged the Council to apply for a TRO, though our solicitor advises us that this is actually a matter between the purchaser and CWaC. The buyer will not proceed until the order is in place. Cllr. Chivers has sought an opinion from Jamie Barron at CWaC, but no response has been received. The Council do not know the cost of obtaining such a TRO. Cllr. Faulkner proposed that the Council apply for the required TRO. This was seconded by Cllr. Chrimes and **agreed** by the Council. As the Proper Officer of the Council, the Clerk is able to sign the statutory declaration relating to Flea Moss Pit. Cllr. Vincent proposed and Cllr. Faulkner seconded and it was **RESOLVED** that the Clerk should sign the declaration in the presence of a solicitor, as required.

100. **Written reports from other meetings.** The Neighbourhood Plan survey has been completed with only an 18% response rate. The Neighbourhood Plan group will submit an application for the remaining cash of £4,500 promised under their grant. CPC must now embark on a formal consultation with our neighbouring councils and utility providers, as required by article 14 of the localism bill. Residents are not included in this, though a copy of the document will be placed in the library. A special Council meeting will be scheduled in March to progress this. Responses have been received on parking around Fir and Mere Lane. This has been summarized and placed on public display in the library. Copies have also been sent to the Mere Lane businesses and those residents who responded. Cllr. Faulkner has distributed the latest reports from the Village Plan groups to Councillors. We are awaiting vital data from CWaC relating to traffic. An initiative to combat dog fouling with pink paint has not highlighted a problem, contrary to expectations. Cllr Vincent, Kerrigan and the PFA met with Groundwork regarding the playing field project, and Groundwork will now prepare a consultation programme. This will require use of the village hall on a Saturday afternoon to engage the public directly, and once a date is set this will be advertised in the Round Tower – provisionally February 18<sup>th</sup>. A further £4,500 in matched-funding has been pledged from our Ward Councillors, and we need to thank them

for this. To proceed, we need a topographical plan costing around £500, and a utility services layout plan (the cost for this was not specified, but it is believed to have no cost).

- 101. Correspondence and any other business.** The playing fields lease has been circulated to councillors for review. No councillors suggested any changes which might be required to the lease.

Date.....

Signed..... Chairman