

Neighbourhood Plan Steering Group Meeting 28

Village Hall, Norley Road, Cuddington

Monday 28th November 2016 at 7.30pm

Present:

Alan Latham, David Jackson, Mike Jeal, Val Godfrey, Eileen Kerrigan, John Kerrigan, Tim Vincent,
Andy Benson, Colin Coles

Apologies: Kate Johnston, Juliette McDonald, Hilary Knowles

The Meeting was quorate and opened at 7.30pm.

147 Review of Minutes and Actions

The notes from the previous meeting had been produced and had been circulated to the team for comment.

148 November Activities

a. Questionnaire Collection & Inputting

Around 360 responses were now in SurveyMonkey. The team had input over 200 paper copies from the collection points. The response to date is around $360/2542 = 14\%$

b. Drop-In Programme- progress

Team members had been attending meetings of village organisations. The programme was now complete. The response at these continued to be positive. It was hoped that this additional publicity and encouragement would, in particular, increase the involvement of the younger age group in our parish.

Alan reported that he had gone along to the public forum at the recent Parish Council meeting intending to ask questions of the Cemex representative who was updating the PC on questions raised by the Police Beat Manager for Sandiway regarding activity on Hunts Lane. He stated that he was disgusted with the way he had been prevented from asking all his questions.

149 Communications.

Eileen had arranged for a short piece to be put into the December Round Tower, to thank people for replying to the Policy Questionnaire and to clarify the fact that the Parish of Cuddington includes Sandiway and Delamere Park. New posters had also been handed out to businesses and posted around the village reminding everyone that we were in the final week for responding to the Questionnaire.

David was continuing to update our Facebook page with all the same information.

Eileen provided information on the progress of consultation on the Borough Parking Policy. A further meeting will be held in Weaverham Community Centre on Tuesday 10th January 2017.

150 Review of Emma's email

John took the team through Emma's note with highlights and annotations for discussion. (attached with these minutes) . In addition the team discussed the How to Write Planning Policies guide from the link provided by Emma.

There was a lengthy discussion on all the points raised and it was agreed that SG members would look at their areas of interest and prepare some thoughts and questions for the planned meeting with Rosie and Emma – **now set for 14.00 hrs Wednesday 14th December.**

Alan informed the meeting that he was planning to pass the CA Report to John at the end of the meeting so that he could review it ahead of sharing it with the team.

151 Consideration of UI latest proposal

The proposals for what are called Stages 4, 5 and 6 of the UI programme of support were discussed. Bob had provided a re-quote for a programme of support through to and including the preparation of the Draft NP for submission to CWaC (regulation 15).

It was decided that we would confirm with UI our agreement to their proposal.

152 Finance

Juliette had been unable to attend the meeting owing to family illness. John will progress things with her when she is back in the UK.

153 Review of actions Agreed

The actions agreed in the meeting were reviewed.

The meeting closed at 9.30 pm

The next Steering Group meeting will be on Wednesday 7th December at 7.30pm.

Summary of Actions

Action	By whom	Due Date
Sign Off NPSG Constitution	All	OVERDUE
Forward suggested names of possible contacts in the local business community. After the initial policy ideas have been formulated.	All	Ongoing
Circulate notes on CWaC Parking Strategy consultation	Eileen	Completed
Apply for the next tranche of Grant funding	John/Juliette	URGENT
Confirm the housing capacity being planned into the improved sewerage system	Tim/Eileen	asap
Assess external demand for housing in the Neighbourhood by contacting estate agents if required.	Andy/John	
Review Emma's note on the draft policy ideas and report back on the relevant sections	All	Dec 7th
Continue work on the Character Assessment ready to share with the SG	Alan	Completed
Contact Emma to seek permission to share her inputs with UI and set up an afternoon meeting with her and Rosie.	John	Completed
Contact Bob Philips for a re-quote for UI support and for clarification of the outputs we need for a successful submission.	John	Completed
Review CA Report for issue to the team	John	asap
Confirm acceptance of UI Proposal for Stages 4,5,6	John	asap
HNS Report to be finalised for issue	Mike/John	asap