

**Minutes of Cuddington & Sandiway Parish Playing Field Trustees and  
Cuddington Parish Council held on  
24<sup>th</sup> October 2016 at the Village Hall, Norley Road, Cuddington  
Commencing at 7.30pm.**

**PRESENT: Members of the Parish Council**

Cllr Nixon (Chairman), Cllr Chrimes, Cllr Kerrigan, Cllr Faulkner, Cllr Jones, Cllr Lees, Cllr Vincent.

**Trustees/Management of the Playing Fields**

Mrs M Card, Mr L Esling, Mr D Henderson and Mr U Jamison.

Also present Mrs Julie Chrimes - Clerk to the Council and one member of the public.

1. **Apologies:** Apologies were received from Cllr Chivers, Cllr Shepherd, and Cllr Brooks.
2. **Declaration of interest:** None.
3. **Minutes** of the last meeting: Proposed by Cllr Chrimes Seconded by Cllr Lees **RESOLVED** that the minutes of the meeting held on 9<sup>th</sup> June 2016 were approved and signed as a true record.
4. **Section 106.** Cllr Kerrigan advised that the PC's S106 steering group had an initial meeting with groundwork on 21<sup>st</sup> October 2016, subsequent to that an email detailing Groundwork's services and costs was sent to members of the Parish Council and the Trustees. Mr Henderson advised the meeting that the CSPPFA LTD were happy to project manage the project to completion, which may reduce the fees set by Groundwork. The clerk reported that the Parish Council will consider Groundwork's services required to develop the project at the next statutory meeting held on 21<sup>st</sup> November 2016. It was agreed that a S106 steering group will meet prior to the parish council meeting.
5. **Finance.** The finance report was received and noted.  
Mr Jamison reported that a formal request will be sent to the Council for the annual grant of £18,000.00 to remain the same during the next financial year.  
Mr Henderson reported that there may be some money available in reserves to put toward the proposed S106 project.
6. **Village Hall.** Mrs Card reported that bookings remain good. One window was broken recently and there are still a few roof tiles being broken.
7. **Norley Road and Weaverham Road Playing Fields.** The removal of the trees has now been carried out, costing £3,500.00 and replacement trees costing £1,500.00.  
It was noted that the Tennis Club will contact the Parish Council directly in relation to costs of renewing the lease, the current lease has 13 years left to run and the LTA require that the Tennis Club have a 21 years lease in place at submission of grant funding which is anticipated to be March 2017.

There being no further business the meeting closed at 8.45pm.

Date: .....

Chairman: .....