

Neighbourhood Plan Steering Group Meeting 59

Meeting Held on Monday 27th November 2017 at 19.30 hrs

Village Hall, Norley Road, Cuddington

Present: David Jackson, Colin Coles, Tim Vincent, Mike Jeal, Alan Latham, Andy Benson, Eileen Kerrigan, John Kerrigan

Apologies: Juliette McDonald, Val Godfrey, Hilary Knowles

292 Minutes of Previous Meetings & Actions arising

These were reviewed.

293 Review of Documents and Corrections

The Submission Draft NP document version 3 was reviewed and number of drafting changes were agreed.

Additional wording in the spatial strategy section will be added referring to health and retail facilities.

The maps referred to in each policy and text were checked for alignment with the list recently submitted by David.

The reference to ENV38 will be followed up by Alan with Emma.

It was agreed that references to "settlement" would all be changed to "Key Service Centre" for clarity.

It was agreed to reword the Affordable Housing aspiration to refer to "eg " rather than to all local parishes by name.

The draft NP will be checked for consistency of use of the term Parish rather than village and also to ensure that the environmental section and all references refer to the full title "Environment and Landscape".

294 Progress on Reg 15 Programme- Weaver Vale Housing Trust (WVHT)

Eileen will progress the identification of contacts with the PC clerk.

295 Progress on Reg 15 Programme- Contacting Landowners of Potential Green Space

A draft email will be prepared in due course for comment.

296 Draft Consultation Statement

The draft report was being updated.

297 Technical Baseline Report

The documents had been circulated to the team again and comments had been given to Mike.

298 Draft NP for Regulation 15 Submission

The re-drafting of the NP was now an ongoing process.

299 Update with UI

UI were now in the final stages of completing their work

300 Communications

Eileen had produced a short piece for the December Round Tower to update the community on progress and the forward programme.

Communications costs had been discussed with Emma. Her plan was to produce some hard copy prints for the library and DP Clubhouse etc. After discussion on how CWaC now carry out their printing, it was felt that we should make sure that we use our Graphics resource to set the documents as we want them so that CWaC receive them as final pdf versions for printing.

301 Finance

All costs and invoices were being gathered to enable the spending report for Groundwork to be produced at the end of the current grant period.

302 Review of actions Agreed

The actions agreed in the meeting were reviewed.

The meeting closed at 8.50 pm

NEXT MEETING:

Monday 11th December 2017 at 7.30 pm.

PLEASE NOTE NEW REGULAR DAY AND TIME

Summary of Actions

Action	By whom	Due Date
Establish the purpose of the pipeline crossing the railway to the North side of the A49	John	End October
Ensure that Glossary has definitions for Development and first reference to a defined term in the draft NP is asterisked.	John & Eileen	For Reg 15 submission
Check policies for consistency eg Policy 7 and Policy 13 v STRAT9	All	Ongoing
The NP team will review Policy 7 against the Local Plan STRAT 9 in the light of the concern expressed by the Chairman of the PC	Alan/ Hilary	Completed
Consider whether an aspiration could be drafted on specific traffic issues (Comments made in the PC meeting)	David	Ongoing
Develop Green Spaces map once the numbering can be confirmed	David	Completed
Contact landowners regarding Green Space nominations	John & Eileen	asap
Provide parishes map	David	Completed
Review the technical baseline documents and feed back any comments to Mike in the first instance.	All	Ongoing
Produce a revised Views and Vistas Map and appendix	David	Ongoing
Check who pays for hardcopies of the Reg 15 Submission documents	John	Completed
Establish contact with WVHT	Eileen	asap
Follow up the reference to ENV38 with Emma	Alan	asap
Prepare a project completion report	Juliette	End December