

## Neighbourhood Plan Steering Group Meeting 57

Meeting Held on Wednesday 1<sup>st</sup> November 2017 at 19.15 hrs

Village Hall, Norley Road, Cuddington

**Present:** David Jackson, Colin Coles, Tim Vincent, Mike Jeal, Eileen Kerrigan, John Kerrigan

**Apologies:** Juliette McDonald, Val Godfrey, Alan Latham, Hilary Knowles, Andy Benson

### **273 Minutes of Previous Meetings & Actions arising**

These were reviewed.

### **274 Green Space Review & Analysis**

The draft issued after the last meeting was discussed. It was agreed that the long list of 31 possible Green Spaces would be circulated to Emma, Jo at UI, and to the PC members even though this will include areas which the SG do not feel have met the criteria for inclusion as Green Spaces in the NP.

After some discussion changes were made to the version produced at the meeting on the 10<sup>th</sup> October. These are shown in the latest version of the analysis circulated with these minutes. In summary, the changes agreed at the meeting were:

Spaces not satisfying criteria or already protected by their current designation: Gorstage Hall, Hunts Lane, Pettypool Woods, Pettypool Activity Centre, Merlewood / Thompsons Pool.

It was agreed that the owners of Kennel Wood be consulted on the NP plan to include the wood as a Green Space. In addition other landowners will need to be contacted to consult with them.

David reported that he was working on producing a Green Spaces Map. It was agreed that a single indexed map covering all Green spaces would be very effective.

### **275 Consultation Table Feedback and Comments**

English Nature in the index should read Natural England.

It was agreed that this document would now be forwarded to Jo at UI for their input. The actions column will be removed.

The work on views and vistas needed to be progressed. It was agreed that David, Tim and John would meet on the 13<sup>th</sup> November to carry out a desktop review in the first instance.

### **276 Draft Consultation Report**

The draft report was reviewed. The sections in red were corrected where appropriate. The information on parishes adjoining Cuddington will be checked. David undertook to find an appropriate map and forward it to John & Eileen.

In the communications section it was suggested that the popularity of the RT in village communications could be emphasised, referring to the fact that the VP had identified it as the most used communication vehicle in the Parish.

It was noted that the timing of support communications processes during the Vision, Objectives and Policy Ideas consultation should be checked.

The web-links needed to be simplified to make them easy to use from the document.

### **277 Technical Baseline Report**

Following consultation with Emma, Mike had written a draft document with the working title “**Guide to Supporting Evidence for Cuddington Parish Neighbourhood Plan**”. In carrying out this work, he

had identified the need for a report on the Vision Objectives and Policy Ideas consultation. He has drafted this and the working title is "**Summary of Data from Policy Ideas Survey**". He described the structure of the documents and reviewed the drafts with the meeting. These are being circulated with the minutes.

The team were asked to review the documents with regard to their particular policy areas and to feed back any comments to Mike in the first instance.

## **278 Planning to the end of November**

It was agreed that the next meeting will be held in two weeks time. In the meantime UI will be contacted to start their work in assisting us with preparations for Reg 15. In addition Emma will be updated on progress and outstanding questions followed up.

David reported that he had a significant amount of work to do to complete the mapping required for Reg 15.

## **279 Review of actions Agreed**

The actions agreed in the meeting were reviewed.

**The meeting closed at 8.50 pm**

### **NEXT MEETING:**

**Wednesday 15<sup>th</sup> November 2017 at 7.15 pm.**

## Summary of Actions

Action	By whom	Due Date
Refer to the attached extract from the Consultation Feedback Table for specific actions	All	Completed
Update draft Consultation Report	John & Eileen	Completed
Draft Guide to Evidence	Mike	Completed
Establish the purpose of the pipeline crossing the railway to the North side of the A49	John	End October
Ensure that Glossary has definitions for Development and first reference to a defined term in the draft NP is asterisked.	John & Eileen	For Reg 15 submission
Review the position and source of certain photographs in the Views and Vistas map.	John, Tim & David	17th November
Check policies for consistency eg Policy 7 and Policy 13 v STRAT9	All	Ongoing
The Green Space "long list " will be circulated to the PC along with the criteria for assessment	Eileen	3 <sup>rd</sup> November
The NP team will look at developing an aspiration alongside Policy 11 with regard to influencing mobile phone providers etc to share masts to minimize the number of masts needed in the Neighbourhood Area	Tim / Andy	Early November
The NP team will review Policy 7 against the Local Plan STRAT 9 in the light of the concern expressed by the Chairman of the PC	Alan/ Hilary	Early November
Policy 15 Aspiration is being reviewed by CWaC planning - SG to follow up	John	Early November
The NP team to check with CWaC whether a second approach to WVHT is appropriate or is a breach of the procedure	John	Early November
Consider whether an aspiration could be drafted on specific traffic issues (Comments made in the PC meeting)	David	Early November
Develop Green Spaces map	David	mid November
Contact landowners regarding Green Space nominations	John & Eileen	asap
Provide parishes map	David	13 <sup>th</sup> November
Review the technical baseline documents and feed back any comments to Mike in the first instance.	All	mid November
Update UI and Emma	John	asap