

## Neighbourhood Plan Steering Group Meeting 56

Meeting 56 Held on Wednesday 11<sup>th</sup> October 2017 at 19.00hrs

Village Hall, Norley Road, Cuddington

**Present:** David Jackson, Colin Coles Tim Vincent, Mike Jeal, Andy Benson, Hilary Knowles, Eileen Kerrigan, John Kerrigan

**Apologies:** Juliette McDonald, Val Godfrey, Alan Latham

### 268 Minutes of Previous Meetings & Actions arising

These were reviewed. The draft minutes were amended to correct the lists of attendees at two of the meetings.

It was noted that actions suggested by the PC at the meeting on the 27<sup>th</sup> September needed to be followed up.

Andy had drafted an addition to Policy 11 as an aspiration:

“The Neighbourhood Plan will continue to support the delivery of high speed broadband infrastructure and other telecommunications infrastructure throughout the parish to facilitate this policy and to reduce the need to travel. Where possible telecommunication companies should seek to share any new infrastructure, in order to limit disruption to the village.”

### 269 Reg 14 Consultation Feedback

The latest draft of the consultation feedback was discussed.  
**(Consultation Table of Comments and Responses - 03 October 2017).**

This had been updated to include input and discussion with CWaC Planning and Urban Imprint, the project consultants. The team undertook to look at the action list attached to the Consultation Table and ensure that they were completed, as this document was now being prepared for review by UI.

### 270 Green Space Analysis

The analytical matrix suggested by UI and reviewed by CWaC Planning was used to examine the “long list” of Green Spaces. The list comprised 30 candidate areas for consideration. The outcomes of the discussion were recorded and a revised matrix was produced and circulated.

The team undertook to review the analysis ahead of the next meeting. Once agreed this will be shared with the Parish Council, CWaC Planning and UI.

### 271 Planning to the End of October

The work programme for Regulation 15 submission was discussed and it was agreed that we should aim to have drafts of our inputs for Regulation 15 submission by the end of October.

Mike had sought clarification from Emma on what was needed for the Technical Baseline Report. It was agreed by the meeting that he would write a Guide to the Evidence Base of the NP for review at the next meeting.

It was agreed that the draft Consultation Report would also be ready for review at the next meeting.

### 272 Review of actions Agreed

The actions agreed in the meeting were reviewed.

**The meeting closed at 9.15 pm**

**NEXT MEETING:Wednesday 1<sup>st</sup> November 2017 at 7pm.**

## Summary of Actions

Action	By whom	Due Date
Refer to the attached extract from the Consultation Feedback Table for specific actions	All	By the end of October
Update draft Consultation Report	John & Eileen	end October
Draft Guide to Evidence	Mike	end October
Establish the purpose of the pipeline crossing the railway to the North side of the A49	John	End October
Ensure that Glossary has definitions for Development and that the first reference to a defined term in the draft NP is asterisked.	John & Eileen	For Reg 15 submission
Include in the next Agenda: the Green Space analysis	John & Eileen	Completed
Review the position and source of certain photographs in the Views and Vistas map.	Alan, Tim & David	End October
Check policies for consistency eg Policy 7 and Policy 13 v STRAT9	All	Ongoing
The Green Space "long list " will be circulated to the PC along with the criteria for assessment	Eileen	Early November
Approve draft aspiration on Policy 11 –drafted by Andy	SG	Early November
The NP team will review Policy 7 against the Local Plan STRAT 9 in the light of the concern expressed by the Chairman of the PC	Alan/ Hilary	Early November
Policy 15 Aspiration is being reviewed by CWaC planning - SG to follow up	John	Early November
The NP team to check with CWaC whether a second approach to WVHT is appropriate or is a breach of the procedure	John	Early November
Consider whether an aspiration could be drafted on specific traffic issues (Comments made in the PC meeting)	David	Early November